

Wallington Board of Recreation

Meeting-Minutes

June 1, 2021

- Call to Order/Pledge of Allegiance at 7:40 p.m.
- Roll Call

Voting Members

Brynczka	<u>P</u>
Graham (P)	<u>P</u>
Kassteen	<u>P</u>
Melfi	<u>A</u>
Preinfalk (T)	<u>P</u>
Wesolowski (VP)	<u>P</u>
Zagaja (S)	<u>A</u>

Non-Voting Members

Alternate #1:

Alternate #2:

Recreation Director: Popek Excused

- Approval of the Prior Meeting's Minutes (May 4)

Motion to accept was made by Brynczka at 7:41 p.m., and seconded by Preinfalk

--approved by all members in attendance

- Treasurer's Report

- \$40,000 rec. budget for 2021 will be confirmed at the next, borough-council meeting
- budget balance stands at \$5,405.68
- As of May 27, the rec. center, trust account stands at \$1,390; and the rec. rental, trust account stands at \$300

Motion to accept was made by Brynczka at 7:50 p.m., and seconded by Kassteen

--approved by all members in attendance

- **Presentations**

- 1) Director of Summer Recreation, Charlie Vellis

- fourteen camp counselors have been hired at a rate of \$11.10 per hour (minimum wage for seasonal employees)
 - there have been 108 registrations so far
 - orientation for parents will be on June 21 and June 23 (7 p.m.) at the civic center
 - schools should e-mail the registration flyer directly to parents (Graham said that he would contact the principals of both elementary schools to make that happen)
 - will contact Superintendent Albro to inquire about using the high school for camp on days with inclement weather

- **Old Business**

- 1) Summer Recreation

- motion to increase Vellis's salary from \$8,500 to \$10,625 (to compensate for the administrative work related to state certification of our summer camp and state-mandated, health protocols) was made by Graham, seconded by Wesolowski, and approved by all members in attendance
 - motion to hire Kristen Comer (high-school nurse) as health director for Summer Recreation 2021, at a salary of \$4,000, was made by Graham, seconded by Wesolowski, and approved by all members in attendance

- 2) recreation programs

-Graham reported that the borough's finance department would pay instructors on a bi-weekly basis – upon approval of submitted invoices by the borough council; Graham also stated that all of the instructors had been contacted by Chief Imbruglia about the process for completing a criminal-background check

-Wesolowski would like someone to assist Popek with the administration of programs (i.e. online registration and correspondence with parents via e-mail); Graham suggested Zagaja for that role of "Recreation Programs Coordinator"

-3) high-school field rental to Alliance Leagues

-Wesolowski requested, on behalf of Alliance Leagues, that the field lights at the high school be turned on later in the evening in the coming weeks

-4) website for Wallington Recreation

-Wesolowski said that he would secure an invoice from Michal Dec and deliver it to Preinfalk for processing

-5) shed

-Kassteen has had five sets of keys made for the shed

-6) donation to Wallington Little League

-motion to donate \$4,210.34 to Wallington Little League was made by Wesolowski, seconded by Preinfalk, and approved by all members in attendance – except Brynczka and Kassteen (abstentions)

- New Business

-motion to fund the summer-softball program, with Charlie Vellis as its director, in the amount of \$1,500 was made by Graham, seconded by Brynczka, and approved by all members in attendance; Graham said that he would put Vellis in contact with the borough administrator so that Vellis could file the necessary paperwork for borough-sponsored, insurance coverage

- Communications to the Board

-n/a

- Use of Facility Requests

-n/a

- Open to the Public

Motion to open was made by Kassteen **at** 9:11 p.m., **and seconded by** Wesolowski

--approved by all members in attendance

Motion to close was made by Kassteen **at** 9:11 p.m., **and seconded by** Wesolowski

--approved by all members in attendance

- Tabled Matters

-n/a

- Adjournment

Motion to adjourn was made by Wesolowski **at** 9:12 p.m., **and seconded by** Kassteen

--approved by all members in attendance