

Wallington Board of Recreation
Meeting-Minutes
May 5, 2020 & *May 19, 2020

- Call to Order/Pledge of Allegiance at 7:36 p.m.
- Roll Call

Voting Members

Brynczka	<u>P</u>
Graham	<u>P</u>
Kassteen	<u>P</u>
Melfi	<u>P</u>
Preinfalk	<u>P</u>
Tanion	<u>A</u>
Wesolowski	<u>P</u>

Non-Voting Members

Alternate #1:	Steiger	<u>P</u> (temporary voting-member)
Alternate #2:	Stroosnyder	<u>A</u>
Recreation Director:	Popek	<u>A</u>

- Approval of the Minutes of the Last Meeting (March 3)
-motion to accept the March minutes was made by Preinfalk, seconded by Steiger, and approved by all voting members in attendance (except for an abstention from Melfi)

- Open to the Public

-motion to open the meeting to the public was made by Wesolowski, seconded by Preinfalk, and approved by all voting members in attendance

-Mr. Steve Syby asked for clarification on the meeting's Order of Business; he wanted to know if there would be only one section for public comments as he thought that there had been two sections for public comments, at prior meetings; Graham and Brynczka made it clear that there had always been just one section for public comments, at each Rec. Board meeting

-motion to close the meeting to the public was made by Brynczka, seconded by Kassteen, and approved by all voting members in attendance

- Treasurer's Report

-the preliminary budget allocated by the Borough Council for the Recreation Board was \$31,000; minus outstanding expenses, the General Recreation Account currently stands at \$26,161.85

-motion to accept the Treasurer's Report was made by Melfi, seconded by Steiger, and approved by all voting members in attendance

-Preinfalk suggested closing defunct sub-accounts (such as hockey and fishing) in the Recreation Trust Account, and then transferring \$2,401.66 (the sum of money remaining in the defunct accounts) to sub-accounts related to ongoing activities; Graham recommended a full discussion on that prospect at the next, regular meeting

-Brynczka requested to see the accounting reconciliation that was completed by the borough's chief financial officer (CFO) in relation to the income/expenses of last year's summer-recreation program

- Presentations

-Summer Recreation Director Charlie Vellis stated that he had arranged for seven field trips (with Jenkinson' Aquarium being the farthest from Wallington)

-he arranged for swimming instruction to be given in partnership with the Rutherford Swim Association

-he expected registration to begin in two weeks' time: \$175 registration-fee per child with add-ons of \$150 for field trips and \$50 for swimming

-Melfi stated that he was in favor of canceling this summer's program due to school cancellations and cancellations of summer camps in nearby municipalities

-Graham stated that he was concerned about including swimming as part of the program because of the risk of COVID-19 infection in an enclosed space without masks

-Brynczka stated that he was concerned about the risk of infection during rainy days when program participants would be expected to gather inside of the Wallington High School as well as the subsequent, logistical challenge of making sure that the school could be sanitized by janitors, in a timely manner

-Melfi mentioned the risk of infection on the buses that would be transporting program participants during field trips

-motion to remove the field trips and swimming instruction from the summer-recreation program was made by Graham, seconded by Preinfalk, and approved by all voting members in attendance

- Old Business

-without objection, Graham suggested tabling the discussion on revisions to the bylaws

-without objection, Graham suggested tabling the reading of a letter from Richard Ray (President of Wallington Junior Football) until the next, regular meeting

-without objection, Graham suggested tabling all matters of New Business

-motion to pay GroundPro (\$1,500) to refurbish the infield/outfield section near first base at Dul Field was made by Brynczka, seconded by Wesolowski, and approved by all voting members in attendance

-motion to pay Mr. Walter Wargacki, Jr. (\$900) for the storage bin at the Little League complex was made by Graham, seconded by Melfi, and approved by all voting members in attendance (except for Kassteen)

- Use of Facility Requests

-none

- New Business

-recommendations for new programs to be sponsored by the Rec. Board

-responsibility for the borough's senior program

-outreach to the senior-dance instructor

-publication of a newsletter

- Communications to the Board

-none

- Tabled Matters
 - letter from Mr. Richard Ray (President of Wallington Junior Football)
 - recommendations for new programs to be sponsored by the Rec. Board
 - responsibility for the borough's senior program
 - outreach to the senior-dance instructor
 - publication of a newsletter
- Adjournment
 - motion to adjourn the meeting at 9:00 p.m. and to schedule a special meeting of the Recreation Board on May 19 at 7:30 p.m. – to make a final decision on the status of the summer-recreation program and to address revisions to the bylaws –was made by Preinfalk, seconded by Kassteen, and approved by all voting members in attendance
- *Special meeting commenced on May 19 at 7:30 p.m. with the Pledge of Allegiance

Voting Members present: Brynczka, Graham, Kassteen, Melfi, Preinfalk, Wesolowski

Voting Member absent: Tanion

Non-Voting Members present: Steiger (temporary voting-member), Stroosnyder

Recreation Director: Popek was in attendance

Summer-Recreation Program

- motion to begin discussion on the status of the summer-recreation program, for a period of 30 minutes – with 20 minutes given to the members of the Recreation Board along with Summer Recreation Director Charlie Vellis and 10 minutes given to the public for comments – was made by Graham, seconded by Kassteen, and approved by all voting members in attendance
- Melfi stated that the summer program should be canceled because of the example set by surrounding towns and because of the logistical problems associated with keeping all of the children safe from COVID-19 infection
- Vellis believed that a final decision on whether to go ahead with the program did not need to be made until Governor Murphy had issued clear, statewide guidance on the issue of holding summer camps
- Steiger stated that mitigation measures during the program would not be enough to keep kids safe from infection

- Brynczka stated that the uncertainty surrounding the guidelines, at present, for opening up the state to normal business make it hard to solidify a timeline for program registration and commencement
- Kassteen made it clear that getting approval from the Wallington Little League Board to use its complex for the program would be difficult
- Stroosnyder mentioned that the threat of infection would be too high for a recreation program, this summer
- Preinfalk recommended postponing a final decision to cancel the summer-recreation program until the regular, June meeting of the Recreation Board in order to wait for the governor's official guidance
- Wesolowski also recommended postponing a final decision by explaining that many Wallington parents depend on the program for supervision of their children while they are at work
- Graham stated that he was worried about the legal and personal consequences for the Recreation Board if a child became infected by COVID-19 during the summer program
- Popek urged everyone to err on the side of caution
- Mr. Joe Brunacki also urged everyone to err on the side of caution for legal reasons
- Mr. Richard Ray pointed out that there could be serious damage done to the reputation of the Recreation Board if someone who was involved with the summer program got sick
- motion to make a final decision on the cancellation of the summer-recreation program at the June meeting of the Recreation Board was made by Preinfalk, seconded by Wesolowski, and denied by all voting members in attendance (except for Preinfalk and Wesolowski)
- motion to cancel the summer-recreation program for 2020 was made by Melfi, seconded by Kassteen, and approved by all voting members in attendance (except for Preinfalk)

Revisions to the Bylaws

-motion to discuss the revisions to the bylaws among the members of the Recreation Board, for 30 minutes, was made by Graham, seconded by Melfi, and approved by all voting members in attendance

-the following revisions were proposed by Graham:

- Any reference to “Chairperson” in the bylaws will change to “President”
- Any reference to “Vice-Chairperson” in the bylaws will change to “Vice-President”
- Article IV, Section D: Meetings

-the order of business at a regular meeting of the Recreation Board will change to the following:

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|---------------------------------------|--------------------|--|
| 1) Call to Order/Pledge of Allegiance | 2) Roll Call | 3) Approval of the Prior Meeting’s Minutes |
| 4) Treasurer’s Report | 5) Presentations | 6) Old Business |
| 7) New Business | 8) Communications | 9) Use of Facility Requests |
| 10) Open to the Public | 11) Tabled Matters | 12) Adjournment |

-motion to accept the proposed revisions above to the references of “Chairperson” and “Vice-Chairperson” as well as the proposed revision above to Article IV, Section D was made by Graham, seconded by Melfi, and approved by all voting members in attendance

-the following revisions to Article XI: General Recreation Administration Policies were proposed by Wesolowski:

- A. It is understood that all sports organizations, sponsored and/or approved for operation by the Wallington Board of Recreation, will adhere to the seasonal-sports schedule below:

- Winter (December, January, February) – Basketball, Bowling
- Spring (April, May, June) – Baseball, Softball
- Summer (July, August) – Baseball, Softball, Football, Soccer
- Fall (September, October, November) – Football, Soccer

-motion to accept the proposed revision above to Article XI, Section A was made by Brynczka, seconded by Kassteen, and approved by all voting members in attendance

- B. All sports organizations will adhere to the seasonal-sports schedule, as outlined in Section A, unless specific authorization is provided by the Wallington Board of Recreation to operate outside of that schedule

-motion to accept the proposed revision above to Article XI, Section B was made by Kassteen, seconded by Melfi, and approved by all voting members in attendance

- C. Any organization/program considered to be “sponsored” by the Wallington Board of Recreation will operate according to the following criteria:

1. an organization’s/program’s lead coordinator is hired/ appointed by the Board
2. an organization’s/program’s income/expenses and trust account are directly supervised by the Board

-motion to accept the proposed revision above to Article XI, Section C was made by Brynczka, seconded by Wesolowski, and approved by all voting members in attendance

- D. Any organization/program that does not fulfill the criteria above is considered to be “non-sponsored” by the Wallington Board of Recreation. However, a non-sponsored organization/program may be eligible for material/financial support from the Board if the following criteria are met:

1. submission of a letter of request to stipulate the amount of material/financial support that is needed along with proof of non-profit status and tax compliance
2. in the letter of request, there is inclusion of an explanation for the specific purpose of the material/financial support and an explanation as to how the material/financial support benefits the Wallington community
3. agreement to submit a line-item report along with receipt(s) to demonstrate proper use of the material/financial support

-motion to accept the proposed revision above to Article XI, Section D was made by Melfi, seconded by Graham, and approved by all voting members in attendance

-motion to table the discussion on the remaining revisions to the bylaws until the next, regular meeting in June was made by Kassteen, seconded by Wesolowski, and approved by all voting members in attendance

-motion to end the special meeting at 9:32 p.m. was made by Kassteen, seconded by Steiger, and approved by all voting members in attendance