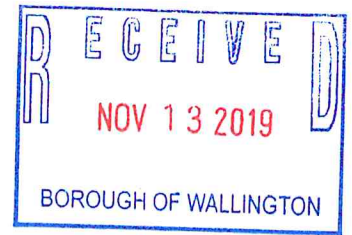


September 19, 2019



The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:03pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All stood for the Pledge of Allegiance.

Attendance Roll Call

Present – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol,

Absent – Dabal, Preinfalk, Thompson.

Minutes

The date on page 2 of the minutes needs to be corrected from April 2019 to April 2020. With that revision in mind a motion was by Mrs. Bucaro, seconded by Mrs. Mizdol, to accept the minutes of the August 15, 2019 meeting.

Roll Call: All in favor—So ordered.

Public Portion

There being no one present from the public, the Public Portion was open and closed.

Budget Report

Ms. Willms stated the budget for 2019 was still a work in progress, but the money expended from this year's operating account are correct. The finance committee will meet to complete the figures for 2019.

A motion was made by Mrs. DiBernardo, seconded by Mrs. Lee to accept the budget report as presented.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol.

New Business

Director's Report

Ms. Willms informed the Board a new printer had been purchased that will allow patrons to print from their devices.

Ms. Willms also wanted Board members aware of the trend many libraries are undertaking by going fine free. There are approximately 8-12 libraries in BCCLS who are already fine free, or may begin their fine free policy January 2020.

Due to the fact that the photocopy machine has been set up to fax, Ms. Willms requested the Board to determine the cost of faxes sent by the public. After some discussion about alternative methods for faxing, the Board decided the cost should be \$.50 per page. Therefore a motion was made by Mrs. Mizdol, seconded by Mrs. DiBernardo to empower the library director to begin charging \$.50 per page for faxes.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol.

On a motion by Mrs. Dabal, seconded by Mrs. Mizdol, the Director's Report was accepted as written.

Roll Call: All in favor—So ordered.

There was a short discussion regarding Ms. Willms retirement spring of 2020. She was asked to place this on the agenda for the October meeting.

Bills

There being no discussion regarding the monthly bills, a motion was made by Mrs. DiBernardo, seconded by Mrs. Lee, to pay all bills presented.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol.

NOTE:

Both Centanni and Mizdol abstained on check number 2932, which had been made out to Mrs. Centanni for program supplies, and had been signed by Mrs. Mizdol.

Committee Reports

Mrs. Lee thanked everyone who had been involved in paint night. It was a success for all who attended, and Mrs. Lee informed all that her Professor was willing to do a seasonal paint night and open it to 30 registrants.

Everyone was most grateful, and Mrs. Lee and Ms. Willms are already working on scheduling a paint night for late October or early November.

Ms. Willms inquired about the graphic that will be submitted to the PBA for their souvenir booklet for their first gala. Mrs. Centanni will speak with Mrs. Preinfalk about creating the ad.

The finance committee met with both the bookkeeper and Ms. Willms to clearly state what they wanted so the figures for the 2019 budget could finally be inserted into Quick Books and be reflected in the next budget report.

Finance, Programming, and Fundraising (Friends) committees will arrange to meet to discuss mutual concerns, issues, and action items.

Old Business

New Library Update

Mr. Albro spoke of the released guidelines and the timeline for applications and review. There is also criteria for items that are ineligible for grant monies, however, almost all of what Wallington needs for a new library do fit into the guidelines. The architect will mostly be responsible for completing the application for construction funds. The town will also need to do its part, and to this end will continue to work with Bruno & Associates, a grant writing firm, to pursue eligible funds from the grant. The Library Board will need to undertake some action to meet guidelines, such as a needs assessment, which would compile information for statistical data that would be included in the application that would then be submitted to the State.

Bequest Update

Mr. Albro will speak with Mr. Slomienksi in the hopes of finalizing details for receiving the bequest.

Other Business

Ms. Willms was reminded to make sure the Board meeting agendas and minutes are accessible from both the Borough's website and the library website. Ms. Willms ensured the Board she will take action immediately to see that these items are available for Wallington residents.

Adjournment

The next meeting will be held on **Thursday October 17, 2019 at 5:00pm.**

On a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the meeting was adjourned at 5:54pm.

Roll call: All in favor—so ordered.