

March 15, 2018

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:18pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

Attendance Roll Call

Present – Albro, Bucaro, Graham, Mizdol, Preinfalk.

Absent – Centanni, Dabal, DiBernardo, Thompson.

Minutes

There being no discussion regarding the February minutes, a motion was made by Mrs. Mizdol, seconded by Mrs. Preinfalk to accept the minutes for the February 15, 2018 Library Board meeting.

Roll Call: All in favor – So ordered.

Public Portion

There being no one present from the public, the Public Portion was open and closed.

Budget Report

Ms. Willms spoke of the finance committee members meeting to flush out a budget for 2018. She mentioned how she is most grateful to have Board members working with her to create a budget instead of just doing that task with the bookkeeper.

Mrs. Graham spoke of the art program that will be held this summer and its related costs. Mrs. Preinfalk informed those present that these costs had been discussed at the programming committee meeting. In order to lessen the expense to the library a registration fee was mentioned, as well as a materials fee for anyone signing up for the program.

A motion was made by Mr. Albro, seconded by Mrs. Preinfalk to accept the budget report for the month of February.

Roll Call: Aye – Albro, Bucaro, Graham, Mizdol, Preinfalk.

New Business

Director's Report

Ms. Willms had gotten the yearly request from the high school asking if we would like to purchase an ad in the playbill. Everyone agreed to the purchase of the ad, so Ms. Willms will proceed with the purchase.

On a motion by Mr. Albro, seconded by Mrs. Preinfalk, the Director's Report was accepted as written.

Roll Call: All in favor – So ordered.

Bills

The most recent invoice from Arcari & Iovino had been tabled at the February meeting, so she inquired as to whether it should be paid this month. Mr. Albro said yes, the bill should be paid, because the contract with the firm states that completed services would be paid up to a fixed amount that had been set by the Board at the time of the signing of the contract, and that figure had not yet been met.

On a motion by Mrs. Mizdol, seconded by Mrs. Bucaro the most recent invoice received from Arcari & Iovino will be paid along with this month's bills.

Roll Call: Aye – Albro, Bucaro, Graham, Mizdol, Preinfalk.

On a motion by Mrs. Mizdol, seconded by Mrs. Graham, all other bills presented will be paid.

Roll Call: Aye – Albro, Bucaro, Graham, Mizdol, Preinfalk.

Committee Reports

Ms. Willms had touched on what had occurred at the finance committee meeting. Mrs. Mizdol added how vital it is to receive the budget status report every month, and to get copies of all invoices being paid out of the library's budget. Ms. Willms had gotten those documents just that morning of the Board meeting, and had copies to hand out to members of both the finance committee and building & grounds committee.

Mrs. Preinfalk spoke of all that had been discussed at the programming committee meeting. The Summer Art Program/Camp particulars are being finalized, with a target date of May for completion of all the details. Mrs. Graham spoke of a ballet program for youngsters that she hopes to coordinate with all her contacts and bring to fruition at the library. Mrs. Bucaro spoke of a musical program that she hopes to bring to the library. Everyone is thrilled to see a focus on the Arts and Music as we move forward in planning programs for the library.

There was discussion regarding a Scholastic Book Fair being sponsored by the library, and a Barnes and Noble fundraiser that has been successful for a number of neighboring libraries. We are very fortunate that Ms. Dunsheath can help to coordinate this program since she still has contacts at Barnes & Noble and has experience with this fundraising activity.

The committee is looking at the end of May or early June to have a fundraising cocktail party—Library Libations. At this cocktail party a presentation will be made highlighting the initiatives the Board has undertaken to bring a new library facility to this town that will benefit all the citizens of Wallington.

The Committee would like to host an art show at the end of summer inviting parents to see all the artwork their children created during the art program. The presentation will be made at this event also, so all become aware of everything the Library Board has been doing, and all it hopes to continue doing in order to get a new library built for the town of Wallington.

Old Business

2018 Salaries

Mr. Albro was very concerned that this is taking longer than he had anticipated. Town negotiations had not yet begun, and the town was in the process of hiring a labor attorney to help with negotiations, as well as a new CFO for the town. Mr. Albro asked Ms. Willms to pass on his apologies to staff for how long this is taking, which she will do.

New Library Update

Due to some concerns discussed at February's meeting regarding the rendering Mr. Iovino had presented to the Board in January; Mr. Albro reached out to Mr. Iovino to make some revisions. The discussion included trying to maintain some of the integrity of the current structure, rebuilding or reusing the fireplace, recreation of the porch, and keep the size of the new

library to 6,000 square feet in order to maintain the cost of the new facility at 1.5 million. Some Board members felt the look was too modern for the area, and to perhaps use stone and other finishing materials that would be consistent with the look of the current building.

Mr. Iovino is also working on the grant that would be submitted to the State in the hopes of receiving funds from the construction bond that was approved during last year's election. Mr. Albro conveyed Mr. Iovino's belief that our needs for a new library will meet the guidelines and regulations once they are completed by members of the task force.

Other Business

There being no other business brought before this Board; members moved to the adjournment.

Adjournment

Next Meeting: **Thursday April 19, 2018 at 5:00pm.**

On a motion by Mrs. Mizdol, seconded by Mrs. Graham, the meeting was adjourned at 5:56pm.

Roll call: All in favor – So ordered.