

February 15, 2018

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:09pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All stood for the Pledge of Allegiance

Attendance Roll Call

Present – Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson
Absent – Albro, Bucaro.

Minutes

On a motion by Mrs. DiBernardo, seconded by Mrs. Thompson, the minutes of the reorganization meeting held on January 18, 2018 were accepted.

Roll Call: All in favor – So ordered.

On a motion by Mrs. Dabal, and seconded by Mrs. Mizdol the minutes of the regular meeting which commenced after the reorganization meeting finished were accepted.

Roll Call: All in favor – So ordered.

Public Portion

There being no one present from the public, the Public Portion was open and closed.

Budget Report

The budget report was tabled due to ongoing issues with the accounting from the Borough. Also, the finance committee will meet with Ms. Willms shortly to prepare the Library's 2018 budget. It was suggested that Mr. Cuccia and Ms.

New Business

Director's Report

Ms. Willms had little to add to the report that had been sent to all Trustees before the meeting. However, she did ask the Trustees for guidance regarding issues surrounding homeless and troubled patrons. Ms. Willms' one question concerned the homeless individual who had been removed by the police because of his aggressive actions towards her, and she wanted to know if he is permanently banned. The Board was unanimous in their decision that he cannot return to the library because of his unpredictable behavior. The other question concerned sleeping in the library, and again, Board members agreed this is also unacceptable, and the sleeping patron must be awakened and either stay awake or asked to leave. If the patron refuses the police should be called.

Mr. Albro had given Mrs. Dabal some informational notes to pass onto all present. This included his request that social media be updated on a weekly basis; Library business should not be discussed on the Library's facebook page, only on one's personal facebook page; a reminder to Ms. Willms that the Library board meeting's Agenda and Minutes are to be sent to the town to be placed on the town's website, and should also be available on the library's website.

On a motion by Mrs. Mizdol, seconded by Mrs. Dabal the Director's Report was accepted as written.

Roll Call: All in favor—so ordered.

Bills

On a motion by Mrs. Centanni, seconded by Mrs. Thompson, with the exception of the Arcari & Iovino invoice, all other bills presented to the Board at this meeting will be paid.

Roll Call: Aye – Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

Committee Reports

There was discussion regarding how best to get a Friends of the Library group up and running. There are questions with regard to the incorporation of the Friends that had been done a number of years ago. No subsequent filings with the State had been done in the intervening years, a legal mandate for all non-profit organizations operating in New Jersey. So the question is do we remain with the current incorporation and see if it can brought up to

current requirements with the State, or do we start from the beginning, and incorporate under a new name. Ms. Willms will also contact staff from the State Library to get a determination if it is truly a conflict of interest for Library Trustees to be involved with the running of a Friends group.

Correspondence

2018 Scholarship

There was discussion regarding the legality of the library sponsoring a scholarship. Ms. Willms informed the Board a colleague had investigated the issue, and had been told that it is something that a library cannot do with public funds. Ms. Willms will speak with the State Library staff member whose expertise is library law to get a better understanding of the issue. As of this meeting there will be no scholarship for 2018, but the hope is that once a Friends of the Library group is active the subject can be revisited and the scholarship re-instituted under the Friends.

2017 Accuracy Certification

This document, signed by the Board President and Library Director, along with the application for State Aid that is signed by the town's CFO must be submitted to the State before March 15, 2018.

Old Business

2018 Salaries

This item was tabled until more information is available. Negotiations with other town employees' unions will begin shortly.

Other Business

There was discussion regarding the architect's rendering of the new library facility that had been presented at the January meeting. At issue was the style of the building, and how it was not offering the small town feel most members were hoping to see in a new facility. Once again questions regarding the flood levels of the property and how it might impact a new building was discussed, and how it may increase the cost of a new facility. Board members made the decision to ask the architect to revise the plans, and once the Board saw the revision the funds would be released to pay the most recent invoice submitted by the firm.

Getting a lawyer for the library was discussed, and if it was necessary for the library Board to advertise for an RFQ/RFP in order to hire an attorney for the library.

Board members were reminded that a Secretary for the Library Board had not been elected at the January reorganization meeting. After a short

discussion, Mrs. Dabal made a motion to nominate Mrs. DiBernardo for the position of Library Board Secretary, which was seconded by Mrs. Centanni. All members present were in favor of this choice, and Mrs. DiBernardo accepted the nomination and election to the office.

Roll Call: All in favor – So ordered.

There being no further discussion the Board moved to adjournment.

Adjournment

The next meeting will be held on **Thursday March 15, 2018 at 5:00pm.**

On a motion by Mrs. Dabal, seconded by Mrs. DiBernardo the meeting was adjourned at 6:12pm.

Roll call: All in favor—so ordered.