



January 16, 2020

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:15pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

**Attendance Roll Call**

Present – Albro, Bucaro, Centanni, Dabal, Lee, Mizdol, Preinfalk.

Absent – DiBernardo, Thompson

**Minutes**

With the exception of a typographical error in the December minutes that Ms. Willms will correct a motion was made by Mrs. Bucaro seconded by Mrs. Mizdol to accept the minutes from the December 18, 2019 meeting.

Roll Call: Aye – Albro, Bucaro, Centanni, Lee, Mizdol.

Abstain – Dabal, Preinfalk.

**Public Portion**

There being no one from the public present the Public Portion was open and closed.

**Budget Report**

Even though a budget report had been prepared the acceptance of the report was tabled, because Mrs. Centanni noted the figures on the library's report did not reflect the figures as shown in the accounting from the Borough.

Ms. Willms will be meeting with the town's CFO shortly after the meeting, and is hoping the financial statements will be in sync as a result of the meeting.

At this point in the meeting Ms. Willms brought to the Board's attention that a Kearny Bank CD will be maturing January 27, 2020. After a short discussion regarding the length of reinvesting the CD, a motion was made by Mr. Albro, seconded by Mrs. Bucaro to renew the CD for a seven month period.

Roll Call: Aye – Albro, Bucaro, Centanni, Lee, Mizdol.  
Abstain – Dabal, Preinfalk.

### **Correspondence**

Ms. Willms presented the *Certification of Agreement* that is sent by BCCLS every year to member libraries. The form ensures that the Library is in compliance with the bylaws of BCCLS and the policies and procedures of the membership. The form is signed by the President of the Library Board and the Library Director, and mailed to the BCCLS office.

A motion was made by Mrs. Centanni seconded by Mrs. Mizdol to accept, sign, and send the Certification of Agreement to BCCLS.

Roll Call: Aye – Albro, Bucaro, Centanni, Lee, Mizdol.  
Abstain – Dabal, Preinfalk.

### **New Business**

#### ***Director's Report***

Ms. Willms spoke of something that had just come to her attention shortly before the Board meeting. Apparently there are individuals and groups who are undertaking what is called “First Amendment audits” and there have been reports that these people have gone into public libraries to ascertain whether or not their First Amendment rights have been violated. All encounters are recorded which may be used to document a claimed violation. All library staff will be made aware of this new social media campaign, and staff will meet to determine the best way to proceed if someone should show up at the library attempting to video a First Amendment Audit.

On a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the Director's Report was accepted.

Roll Call: Aye – Albro, Bucaro, Centanni, Lee, Mizdol.  
Abstain – Dabal, Preinfalk.

### ***Bills***

Ms. Willms was asked about the BCCLS bill and if the total amount would be less for the year. Because the delivery system has made the large one time investments the membership cost for 2020 will be less than for 2019.

A motion was made by Mrs. Mizdol, and seconded by Mrs. Centanni to pay all bills presented at this month's Board meeting.

Roll Call: Aye – Albro, Bucaro, Centanni, Lee, Mizdol.  
Abstain – Dabal, Preinfalk.

### ***Committee Reports***

Mrs. Preinfalk showed the graphic she created for the Academic Hall of Fame. Ms. Willms asked if she wanted to create a graphic for the High School Yearbook. She will modify the one she created for the Hall of Fame so it can be used for the yearbook.

Mrs. Lee had spoken with the manager at the Kearny Bank who would like to sponsor a money management program for children in third grade and up. She and Ms. Willms will work out the details. Mrs. Lee also suggested the next Paint and Sip night will be scheduled for March or April.

### **Old Business**

#### ***New Library Update***

Mr. Albro advised all that the application process is moving along. Applications can be submitted beginning March 9, 2019 with the deadline being April 6, 2020. He will contact Mr. Iovino to determine the cost of the architect's fees for this next stage of the process. Board members were also informed that the Borough's grant writers are on top of the process and will be meeting with Mr. Iovino to define a course of action and what activities need to be undertaken.

#### ***Bequest Update***

Mr. Albro had been in contact with Mr. Slomieski who said he would like to present the check to the Trustees at the January 23rd Mayor and Council meeting. All are welcome to attend.

### **Other Business**

Ms. Willms was told that both the custodian and bookkeeper are to be relieved of their position in the library. New job ads will be created and posted on both the town and library websites. Both of the individuals currently in the position are welcome to reapply. It was decided after a short discussion to make the bookkeeper position a 15-20 hours per month appointment.

There being no other issues or concerns brought before the Trustees at this time, the meeting moved to adjournment.

**Adjournment**

The next meeting will be held on Thursday February 20, 2020 at 5:00pm.

On a motion by Mrs. Lee, seconded by Mrs. Bucaro the meeting was adjourned at 6:00pm.

Roll call: All in favor—so ordered.