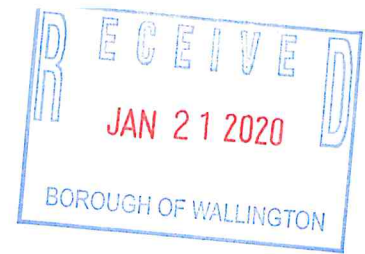


December 18, 2019



The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:31pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All stood for the Pledge of Allegiance.

Attendance Roll Call

Present – Albro, Bucaro, Centanni, Dabal, DiBernardo, Mizdol, Preinfalk,
Thompson

Absent – Lee.

Minutes

A motion was made by Mrs. Mizdol, seconded by Mrs. DiBernardo to accept the minutes of the meeting.

Roll Call: All in favor—So ordered.

Public Portion

There being no one present from the public, the Public Portion was open and closed.

Budget Report

Ms. Willms informed the Board the most recent library report does not reflect the shortfall that had been discovered earlier in the month. To find an immediate solution \$3,000.00 was transferred from the maturing Kearny CD to the library's operating account also with Kearny Bank. The CD was then reinvested for a 7 month period. Ms. Willms has spoken with both the CFO and the Borough administrator to determine the best way to avoid a repeat of this problem in the future. She will continue to work with both of them as the 2020 budget gets finalized.

A motion was made by Mrs. Centanni, seconded by Mrs. Mizdol to accept the budget report.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Mizdol, Preinfalk, Thompson.

A motion was made by Mrs. Centanni, seconded by Mrs. Mizdol to approve the transfer of \$3,000.00 from the CD to the operating account.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Mizdol, Preinfalk, Thompson.

Finally, a motion was made by Mrs. Centanni, seconded by Mrs. Mizdol to roll over the Kearny CD for a 7 month period.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Mizdol, Preinfalk, Thompson

Mrs. Dabal recused herself from the voting until a determination is made as to which representative from the town is a voting member of the Library Board.

Mrs. Centanni and Mrs. Mizdol once again spoke of the errors/inconsistencies that are contained in the accounting the Library receives from the Borough, which lists the invoices paid by the Borough on behalf of the Library. Starting in the new year a log is to be kept of these continuing issues and then a request for a meeting with the town's CFO will be made to determine how to find a resolution to these inconsistencies. Hopefully, the new accounting system that will be implemented during the first quarter of 2020 will alleviate the problem.

New Business

Director's Report

Ms. Willms spoke of correspondence received from the elevator company that services the library's elevator. The letter suggested upgrading the door's 2D detector sensing edge to a 3D detector sensing edge. A 2D detector senses movement only to the interior elevator car doors, not the door a patron would see from the hallway, which is what the 3D detector would sense. The estimated cost provided would be \$3,500.00. There is no State mandate at this time requiring a changeover to the new technology so the decision was made not to pursue this option at this time.

There being no further discussion of the Director's Report, a motion was made by Mrs. DiBernardo, seconded by Mrs. Thompson, to accept the report as written.

Roll Call: All in favor—So ordered.

Bills

On a motion by Mrs. DiBernardo, seconded by Mrs. Centanni all bills presented will be paid.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Mizdol, Preinfalk, Thompson.

Old Business

New Library Update

There has been no changes since the last meeting. Board members are concerned with the length of time it is taking for the applications for grant monies to be released. Other options to pursue other funding were briefly discussed; such as having the grant writers search for other grants, and contacting the town's local State representative.

Bequest Update

No movement has been made since the Library's last Board meeting.

Other Business

There was concern regarding the hiring of both the custodian and the bookkeeper. For transparency's sake the Board made the decision to repost both the positions and begin collecting resumes for both positions beginning January 2020. A discussion ensued about changes in the hiring process. Topics covered included requiring a physical, fingerprinting, background check, etc.

It was also discussed at this point in the meeting that the decision had been made to have the resumes for the new library director sent to Mr. Olmo at the Civic Center. A search committee will then be formed to go through the submissions, and the top candidates will go before the whole Library Board. Where the interviews will be held was also discussed, perhaps at one of the schools.

Mrs. Bucaro spoke of the Trustee workshop attended by a couple of Trustees. The meeting was held at the Mahwah Library, which is a lovely library. Some libraries not only have Friends' groups, but also a Library Foundation. It is something she feels the Library Board should investigate further, especially once the new library facility has been built.

Adjournment

The next meeting will be held on **Thursday January 16, 2020 at 5:00pm.**

On a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the meeting was adjourned at 5:17pm.

Roll call: All in favor—so ordered.