

9.19.23 Board Meeting Minutes

Trustee	Present	Absent
Bucaro		X
Centanni	X	
Dabal		X
DiBernardo		X
Kacmarcik	X	
Lee		X
Lozanski	X (left 5:48 pm)	
Mizdol	X	
Preinfalk (Mayor's Alternate)	X	
Thompson	X	

Meeting Called to Order: 5:38 PM

Open Public Meetings Act: In accordance with the NJ Open Public Meetings Law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website and the Library's Website: www.wallingtonnj.org & www.wallingtonpubliclibrary.org.

Roll Call: 6 present, 3 absent.

Approval of 7.6.23 Meeting Minutes: Motion: Kacmarcik Second: Lozanski
Minutes approved: 6 yes, 3 absent.

Public Portion: No public present.

Budget Report: Motion: Thompson Second: Kacmarcik
Report approved: 6 yes, 3 absent.

Approval of List of Bills: Motion: Kacmarcik Second: Thompson
List of Bills approved: 6 yes, 3 absent.

Correspondence: Letter from Susan Kowalski dated 9.1.23 announcing retirement.

Committee Updates:

Reorganization of Committees: *Discussion carried to next meeting as a courtesy to absent board members. Selection of Committees will be finalized at October 2023 Board Meeting.*

Finance Committee: The Finance Committee met in September to review the status of the FY2023 budget, as well as draft FY2024 budget. With the retirement of the Senior Library Assistant in December 2023, the committee and the library director conducted a review of the monies available for open/replacement positions. It was determined that there are sufficient funds in the budget to support the replacement of a full-time Senior Library Assistant as well as a part-time Youth Services Coordinator.

Resolution: To seek candidate for full-time Senior Library Assistant at a salary not to exceed budgeted line item cost and subject to a 90-day probationary period.

Motion: Kacmarcik Second: Centanni

Resolution approved: 5 yes, 4 absent.

Resolution:

Director's Report:

Report read and accepted.

Motion: Kacmarcik Second: Thompson

Report approved: 5 yes, 4 absent.

NEW BUSINESS:

1. **New Library Logo** - *Discussion carried to next meeting as a courtesy to absent board members. Selection of the new logo will be finalized at October 2023 Board Meeting.*

2. **New Phone System: Broadvoice**

Resolution: To waive the need for a Broadvoice representative to sign monthly payment vouchers. In lieu of signature, Broadvoice's W-9 and Business Registration will be attached to each invoice and unsigned voucher.

Motion: Thompson Second: Centanni

Report approved: 5 yes, 4 absent.

3. **2024 Library Board Meeting Schedule**

Discussion carried to next meeting as a courtesy to absent board members. Board Meeting Schedule for 2024 will be finalized at October 2023 Board Meeting.

4. **2024 Library Holiday Schedule**

Resolution: To adopt the included 2024 Library Holiday Schedule. (see attached schedule)

Motion: Thompson Second: Kacmarcik

Report approved: 5 yes, 4 absent.

5. **PBA Ad**

Resolution: To purchase a \$200 journal ad for the 4th Annual Police Ball held on 11.17.23.

Motion: Kacmarcik Second: Centanni

Report approved: 5 yes, 4 absent.

OLD BUSINESS:

New Library Updates:

Interior and exterior construction continues at the new library. Front and back doors have been installed, siding is going up and site work has begun on the grounds surrounding the building.

Arrangements for the removal of the old VFW sign need to be made. Trustee Preinfalk to discuss with Ray Dynes.

OTHER: Tonette Benz was honored for her 20 years of employment with the library.

Meeting Adjourned: 7:08 PM

Motion: Kacmarcik Second: Thompson

Report approved: 5 yes, 4 absent.