

JFK Library Meeting Minutes/Log
October 17, 2023

Trustee	Present	Absent
Bucaro	X	
Centanni	X left at 6:15	
Dabal		
DiBernardo	X	
Kacmarcik	X	
Lee	X	
Lozanski	X	
Mizdol	X	
Preinfalk	x	
Thompson	X	

Meeting Called to Order: 5:35 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org.

Roll Call: 9 present, 0 absent

Approval of September 19, 2023 Minutes: Motion: Mizdol, Second: Centanni
Minutes approved: 9 yes, 0 absent

Public Portion: No public present

Budget Report: Motion: DiBernardo, Second: Preinfalk
BR approved: 9 yes
Report read and accepted

Approval of List of Bills: Motion: Centanni, Second: DiBernardo

List of Bills approved: 9 yes

2022 Auditor's Report distribution

Correspondence:

Correspondence was received from the daughter of Mrs. Plucinski, Donna Novak, on 10/4/2023 and 10/05/2023 via Facebook Messenger questioning if her mom would be honored at the new library.

Correspondence was received from Susan Kowalski on 10/10/2023 via letter recommending Mariah Texidor for the Senior Library Assistant position.

Committee Updates:

Dr. Lozanski was added to the Facilities Committee and Genevieve Kacmarcik was added to Personnel. Maggie Thompson was added to Fundraising and Joan DiBernardo was added to Library Construction Committee..

Director's Report:

Approval of Director's Report Motion: Mizdol, Second: Graham
9 yes; Report read and accepted.

Executive Session:

Motion to go into executive session to discuss the Senior Library Assistant/ Head of Circulation Position: Thompson Second: Mizdol

Motion to return to regular session: Bucaro Second: Centanni
9 yes

New Business:

1. **Resolution:** To promote Mariah Texidor to the position of Senior Library Assistant/Head of Circulation with a starting date of November 1, 2023.

Motion: Kacmarcik Second: Centanni
9 yes

Motion to place the ad for a part time youth services and library assistant: DiBernardo, Second: Preinfalk

2. Review of the Library's Personnel Manual Draft

Tabled till the next meeting

3. New Library Logo

Resolution: To adopt logo option #3 for the new library to be used on all marketing, promotional material, signage, correspondence, and communications for the library.

Motion: Centanni Second: Lozanski
9 yes

4. 2024 Library Board Meeting Schedule

Resolution: To adopt the included 2024 Library Board of Trustees Meeting Schedule. The board will meet on the 3rd Tuesday of every month in the Library at 5:30. Motion: DiBernardo, Second: Mizdol

9 yes

Old Business:

New Library Updates:

Kathryn compiled an update and handed it out to the Board.

Other:

The trunk or Treat is October 29th at the High School. It starts at 4:00

Motion to Adjourn: Motion: Graham Second: Mizdol.

All in favor (Aye)

Meeting Adjourned at 6:30 pm