

October 17, 2019



The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:12pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All stood for the Pledge of Allegiance.

**Attendance Roll Call**

Present – Albro, Bucaro, Centanni, DiBernardo, Lee, Preinfalk,

Absent – Dabal, Mizdol, Thompson.

**Minutes**

There being no discussion regarding the minutes of the September 19, 2019 Board meeting a motion was made by Mrs. Centanni, seconded by Mrs. DiBernardo to accept the minutes of the meeting.

Roll Call: All in favor—So ordered.

**Public Portion**

There being no one present from the public, the Public Portion was open and closed.

**Budget Report**

Mrs. Centanni noted there was no budget allotment for the custodian and page. Ms. Willms will correct that and send the revised report to Board members.

With the exception noted above, a motion was made by Mrs. Bucaro, seconded by Mrs. Centanni to accept the budget report.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Preinfalk.

## **New Business**

### ***Director's Report***

Ms. Willms informed the Board the library received a credit on the most recent BCCLS bill. The original amount charged to all libraries ultimately exceeded what was needed to start and maintain a new BCCLS delivery service so all libraries received a credit on its quarterly invoice.

Mrs. Bucaro spoke of a device that can be purchased for faxing. This device uses the Internet which would keep costs at a minimum for a fax service.

On a motion by Mrs. DiBernardo, seconded by Mrs. Lee, the Director's Report was accepted as written.

Roll Call: All in favor—So ordered.

### ***Bills***

There being no discussion regarding the monthly bills, a motion was made by Mrs. DiBernardo, seconded by Mrs. Lee, to pay all bills presented.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Preinfalk.

### ***Committee Reports***

Mrs. Lee spoke of the programs she would like to see offered for November/December. It will include 2 art programs, one for children and the other for adults like what had been offered in August. November 11<sup>th</sup> is Polish Independence Day, and Mrs. Lee arranged for an individual to do a Polish story and craft time. Ms. Willms will work with Mrs. Lee and confirm dates and times for these excellent events.

Mrs. Centanni asked about the Halloween program and asked Ms. Willms to let Ms. Dunsheath know there is money in the budget and to get any extra food or supplies she may need for the program.

Mrs. Bucaro spoke of creating an Amazon Smile account for the library. Any purchases that are made would include a donation to the library. Everyone was enthusiastic about this idea and the importance of getting the word out to Wallington residents to set up and use this option when using Amazon.

### ***New Director Search***

Mr. Albro asked Ms. Willms to provide sample advertisements for library directors. Ms. Willms will have this available for the November Board meeting.

## **Old Business**

### ***New Library Update***

Mr. Albro spoke once again of the timeline for applications and review noting the time period for public commentary had expired. He reminded everyone that both the Library Board and Borough will need to undertake certain activities such as a needs assessment, and passing of a town ordinance accepting responsibility to do its part in order to receive grant money from the State.

### ***Bequest Update***

Mr. Albro is hopeful the check will be coming to the library shortly. Trustees decided to pass a resolution that will enable Mr. Albro to accept the check and then take swift action in setting up a bank account for bequest monies.

On a motion by Mrs. Preinfalk seconded by Mrs. Centanni a motion was made that would allow the check to be accepted and placed in a newly created bank account. These funds will be used solely for the purpose of building a new library facility.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Preinfalk.

## **Other Business**

There was discussion regarding scheduling a December Board meeting. Due to how incredibly busy everyone gets during the holiday season it was decided that the Board will not meet in December.

## **Adjournment**

The next meeting will be held on **Thursday November 21, 2019 at 5:00pm.**

On a motion by Mrs. DiBernardo, seconded by Mrs. Centanni, the meeting was adjourned at 5:52pm.

Roll call: All in favor—so ordered.

## **NOTE:**

Shortly after this Board meeting Mr. Albro sent an email to all Trustees noting the PBA dinner/dance was scheduled that same night. He asked if Board members are available Wednesday November 20<sup>th</sup> at the same time. As of this writing a quorum had replied that date will work.

**NEXT BOARD MEETING WILL BE WEDNESDAY NOVEMBER 20, 2019 AT 5:00PM.**