

JFK Library Meeting Minutes/Log
February 17, 2022

Trustee	Present	Absent
Albro	x	
Bucaro	X (arrived 5:06 pm)	
Centanni	x	
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	X (arrived 5:18 pm)	
Thompson		x

Meeting Called to Order: 5:03 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org.

Roll Call: 5 present, 3 absent

Approval of January Regular and Reorg Minutes: Motion: DiBernardo, Second: Mizdol
Minutes approved as presented (5 yes, 3 absent)

Ms. Bucaro arrived at 5:06pm

Public Portion: no public present

Budget Report:

- We don't have the complete report for the month due to the bookkeeper
- Updated numbers were presented
- Discussion of movement of funds from Library to Borough for Library construction
- Approximately \$25K is owed to the Library in unexpended funds from the Borough and a check in that amount is expected soon. This will be deposited into the capital account.
- Audit is coming February 26th

Resolution to accept Budget Report: Motion, Mizdol Second, Centanni (6 yes, 2 abs)

Bill List:

Resolution to pay items on Bill List for the Month

Motion: Centanni Second: Graham

6 yes, 2 absent

Mrs. Preinfalk arrived at 5:18 pm

Directors Report: 2021 Annual Report Read and received. Copies were provided for board members. The report will be posted to the Library page.

Resolution to accept Director's Report: Motion, Preinfalk, Second Mizdol

7 yes, 1 absent

Executive Session

To discuss: contractual matters of: vacation time, personal time, salaries, and holidays

Motion, Mizdol, Second Bucaro

Executive Session Began at: 5:41 pm

Executive Session Closed at: 5:58 pm

New Business:

Resolution to: Update Museum Pass Policy -to be posted to website and Update Computer/Internet Use Policy - to be posted to website

Motion Preinfalk, Second: Centanni

7 yes, 1 absent

Resolution to approve Director's Goals for 2022 as read

- Create and approve a capital plan for the library
- Create and approve a personnel manual for the library
- Research and create a "Friends of the Library" group

Motion: DiBernardo Second: Mizdol

7 yes, 1 absent

Old Business:

Resolution A: Amend vacation day schedule to 12 days per year per employee for years 1-9 retroactive to January 1, 2022 for current employees. Employees hired after January 1, 2022 will adhere to the civil services minimum vacation day schedule.

Resolution B: Salary increases of 3% for each of the years 2022, 2023, 2024. Retroactive to January 1, 2022.

Resolution C: Resolution to amend the Library Calendar and eliminate Presidents Day Holiday and add MLK Day Holiday beginning in 2023.

Approval of Resolutions A, B, C:

Motion: Mizdol, Second: Graham
7 Yes, 1 absent

Resolution to approve 2022 fiscal year budget as presented

Motion, Dibernardo, Second: Preinfalk

7 yes 1 absent

New Library Update

- Demolition beginning
- Asbestos removal has begun
- Discussion of bid process and contractors who are selected
- Update of completion date to April of 2023
- Additional discussion of color schemes for new library

Adjournment:

Motion Centanni, , Second, Mizdol
7 yes, 1 absent

Meeting adjourned at 6:32 pm