



March 21, 2019

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:00pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All stood for the Pledge of Allegiance

**Attendance Roll Call**

Present – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

**Minutes**

There was a request for a revision under OTHER BUSINESS, which Ms. Willms will edit and send the updated minutes to all Board members the next day. On a motion by Mrs. Bucaro, seconded by Mrs. DiBernardo, the minutes of the Library Board meeting held on February 21, 2019 were accepted.

Roll Call: All in favor – So ordered.

**Public Portion**

There being no one present from the public, the Public Portion was open and closed.

**Budget Report**

Other than briefly discussing that the finance committee is continuing to do budget preparation for this year; there were no questions regarding the financial statements.

On a motion by Mrs. Mizdol seconded by Mrs. DiBernardo the budget report was accepted.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

## **New Business**

### ***Director's Report***

Ms. Willms informed the Board a replacement for Ms. Feneck had been hired. Mrs. Susanna Beck will start her position at the Library on March 25, 2019. Mrs. Beck was a former employee who reluctantly resigned because she was looking for full time employment. She no longer finds it necessary to work full time and was very happy when the library's part time position was offered to her.

A question was raised as to whether the council liaison to the Library Board had a vote like other Trustees. Ms. Willms informed the Board that for all the years she has been at the library the council liaison always voted on matters concerning the library that were brought before the Board.

On a motion by Mrs. Centanni, seconded by Mrs. Mizdol the Director's Report was accepted as written.

Roll Call: All in favor—so ordered.

### ***Bills***

On a motion by Mrs. Preinfalk, seconded by Mrs. DiBernardo all bills presented at this meeting will be paid.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

### ***Resolution for additional architectural rendering***

Mr. Albro had spoken with Mr. Iovino who will carry out the request for additional renderings for the new library. There were questions regarding the interior of the library and if the grading was enough to meet FEMA requirements. The consensus was to have the building raised as high as possible to avoid any flooding.

A motion was made by Mrs. Centanni, seconded by Mrs. Preinfalk to request additional renderings from the architect not to exceed \$1,000.00

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

## *Committee Reports*

### **FINANCE**

Mrs. Mizdol spoke of the meeting attended by herself, Mrs. Centanni, Mrs. Dabal, Ms. Willms, Councilman Rachelski and Mrs. Brynczka from the Borough Clerk's office. All felt they had a better understanding of why things have been done the way they have been, but want to see changes in how bills are paid by the municipality for the library. Members of the finance committee would like copies of all invoices (utility, medical, payroll, etc.) being paid by the Borough for the library.

Committee members are working on the current year's budget and have determined needs the current library has and would like to see them addressed during this budget year. To that end Mrs. Mizdol presented all with a copy of a 5-year Capital Spending Plan. The 2019 plan includes technology, cabinets/shelving, ceiling tile replacement, painting, and changing station for the public rest room. Members asked Mr. Albro if he would reach out to Mr. Vito Damelio, the schools' IT person, if he would be willing to assess the computers at the library and determine the best way to improve and update the library's computers.

The BCCLS line item for 2019 is very large due to the creation of a BCCLS owned delivery system for member libraries. Delivery is vital to the organization since that is how requested material is moved among the members.

Other line items discussed included the programming, materials and foreign language purchases, and the decision to request the town to evenly split the utility bill between the DPW budget and the library budget.

A motion was made by Mrs. Mizdol, and seconded by Mrs. Centanni to have the utility bills divided evenly between the DPW and library.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol,  
Preinfalk, Thompson.  
Abstain - Dabal

### **Old Business**

#### *Salary negotiation for 2018 and 2019*

Mr. Albro called for a motion to go into executive session at this point in the meeting. A motion was made by Mrs. Mizdol, seconded by Mrs. Dabal to move to closed session at 5:54pm. Ms. Willms was excused from the meeting.



Roll Call: All in favor – So ordered.

Ms. Willms was invited to return to the meeting at 6:16pm and was informed that Mrs. Mizdol made a motion to return the meeting to open session, which was seconded by Mrs. Centanni.

Mr. Albro and the Board is offering library employees a 2% increase for the years 2018, 2019 and 2020, and a day off the Friday or Saturday after Thanksgiving. Ms. Willms was asked to talk with staff and bring a reply with her to the April meeting.

### ***New Library***

Mr. Albro briefly mentioned movement towards the release of funds from the Library Construction Bond Act. Activities have been occurring at the State creating guidelines and requirements for libraries wishing to apply for funds from this grant.

### **Other Business**

Mrs. Dabal informed Trustees that a section of the VFW will be portioned off for office space for Mr. Melfi and Mr. Tanderas.

Ms. Willms asked if anyone knew who had made the agreement regarding the Boy Scouts using the VFW building for their meetings. They currently meet on Thursdays, but a conflict exists when the library hosts its movie nights on Thursday also. Ms. Willms has been in communication with an individual regarding this matter, and Mrs. Dabal requested that Ms. Willms send her the name of this contact.

There being no further discussion the Board moved to adjournment.

### **Adjournment**

The next meeting will be held on **Thursday April 18, 2019 at 5:00pm.**

On a motion by Mrs. Dabal, seconded by Mrs. DiBernardo the meeting was adjourned at 6:21pm.

Roll call: All in favor—so ordered.