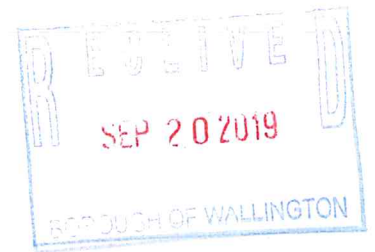


June 20, 2019



The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:26pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law. All stood for the Pledge of Allegiance.

Attendance Roll Call

Present – Albro, Centanni, DiBernardo, Lee, Preinfalk, Thompson

Absent – Bucaro, Dabal, Mizdol.

Minutes

There being no discussion regarding the minutes for the March 21, 2019 Library Board meeting a motion was made by Mrs. DiBernardo seconded by Ms. Lee to approve the minutes as presented.

Roll Call: All in favor—so ordered.

Public Portion

There being no one from the Public present this portion of the meeting was open and closed.

Budget Report

Mrs. Centanni would like last year's budget information input to the budget report for this year. Ms. Willms will have the bookkeeper complete that task.

There being no other discussion regarding the financial statements a motion was made by Mrs. Preinfalk, seconded by Mrs. Thompson to approve this month's budget report.

Roll Call: Aye – Albro, Centanni, DiBernardo, Lee, Preinfalk, Thompson.

New Business

Director's Report

Ms. Willms spoke of the meetings she has been attending, focusing on delivery and streamlining of loan periods and fines. Provided a snapshot of summer reading events that have been planned or are in progress. There

being no questions or any other discussion a motion was made by Mrs. DiBernardo seconded by Mrs. Preinfalk to accept the Director's report.

Roll Call: All in favor—so ordered.

Bills

Mrs. Centanni reminded Ms. Willms that Arcari & Iovino is to be paid from capital funds. Ms. Willms will rectify that error immediately. Mrs. Centanni also questioned the bill from the movie licensing vendor the library has been using for a number of years. Ms. Willms was asked to investigate other copyright compliance businesses to see if perhaps the cost would be less. Mrs. Centanni was also concerned about the invoice from Merchants Alarm Systems which included the cost of another camera. After a short discussion Ms. Willms was asked to pull the invoices from Merchants for the last year so they can be examined by the finance committee members.

There being no further discussion regarding the monthly bills, and excluding the Arcari & Iovino invoice, a motion was made by Mrs. Centanni, seconded by Mrs. Preinfalk, to pay all other bills presented.

Roll Call: Aye – Albro, Centanni, DiBernardo, Lee, Preinfalk, Thompson.

Committee Reports

Programming – Ms. Lee spoke of a couple programs she would like to see over the summer, including a “Moms’ Paint Night”, and a music concert for all ages. Ms. Willms will coordinate with both Ms. Lee and Ms. Dunsheath to finalize details and schedule the events.

Finance – Mrs. Centanni highlighted discrepancies in the most recent accounting the library received from the Civic Center. Ms. Willms will speak with Ms. Brynczka and have the accounting corrected and emailed to committee members.

Old Business

New Library Update

Mr. Albro was pleased to inform the Board that Mr. Iovino had been in contact with him to provide him with a timeline for applying for State funds for building of the new library. Currently the regulations are on a timeline to be posted in the Register July 1, 2019 followed by a 60-day public comment period, which will then be followed by a 30 day response period. Then there will be an announcement for solicitation of proposals, and there will be a 90 day window for submissions of applications. The feeling is that grant applications will be due in early 2020.

Connected to the updates regarding funding for the new library; Mr. Albro gladly shared with Board members information regarding the bequest from Ms. Joan Mady, a long time library patron. The lawyer for Ms. Mady's estate, Mr. Walter Slomieski, provided Mr. Albro with an informal financial accounting of the estate stating the library will be receiving \$553,031.73 from Ms. Mady's bequest. The money in all likelihood will be distributed sometime in the next two months. All were excited to hear of this, and look forward to using the money where Ms. Mady wanted it to be used—namely for a new library!

A motion was then made by Mrs. Preinfalk, and seconded by Mrs. Thompson to accept and file Mr. Slomieski's informal financial accounting of Ms. Joan Mady's estate.

Roll Call: Aye – Albro, Centanni, DiBernardo, Lee, Preinfalk, Thompson.

Mr. Albro then spoke briefly of the capital plan that had previously been submitted by Mrs. Mizdol at an earlier meeting. He asked for a motion to accept the amendments made to the five year plan. Mrs. DiBernardo made the motion which was seconded by Mrs. Centanni.

Roll Call: All in favor—so ordered.

Salaries

The Board had offered library staff a 2% increase for 2018, 2019, and 2020.

Staff had gotten together to discuss the offer, and with some hesitance agreed to the offer. Included in that offer was a floating holiday for staff, which Mr. Albro asked for it to be added to the attendance sheets.

A motion was made by Mrs. DiBernardo, seconded by Mrs. Centanni to complete the salary negotiations for that three year period at the aforementioned rate of 2% each year.

Roll Call: Aye – Albro, Centanni, DiBernardo, Lee, Preinfalk, Thompson.

Other Business

Mr. Albro spoke of the attendance sheets and reminded Ms. Willms that each employee is to initial their time before submission to the Board.

Mrs. Centanni noted that Mrs. Beck's numbers needed to be adjusted since she just began her employment at the library in March. Ms. Willms

apologized for the error and will make sure it is corrected before the next submission.

A question was asked about National Night Out, which is scheduled for August 9, 2019. Preparations will soon be underway for the library to participate in this event.

There being no further business to be brought before the Board, the meeting was moved to adjournment.

Adjournment

Next meeting – **August 15, 2019 at 5:00pm**

On a motion by Mrs. Centanni, seconded by Mrs. Preinfalk the meeting was adjourned at 5:44pm.

Roll call: All in favor—so ordered.