

JFK Library Meeting Minutes/Log
June 18, 2020

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni		x
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:05 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org. This is a virtual public meeting of the JFK Library Board of Trustees.

Roll Call: 7 present, 2 absent

Approval of Minutes: Motion: DiBernardo, Second: Bucaro
Minutes approved as presented (6 yes, Preinfalk abstention)

Public Portion: No public present

New Business:

Budget Report:

Mrs. Kowalski reported on the progress of the new bookkeeper. Discussion took place on issues with getting the accounts in order. Recommended that the board change from Quickbooks to a cloud-based accounting program. Mrs. Kowalski will research some

possibilities and make a recommendation to the board. All are pleased with the work of the bookkeeper thus far.

Director's Report:

Ms. Kowalski reported on items from her directors report

- Curbside pick up continues on amended hours
- Preparation to open more fully
- Discussion on use or prohibition of the usage of lavatories
- Computer usage and social distancing
- Library hours of operation in the future

Acceptance of the Director's Report: Motion: Mizdol, Second: Thompson - All in favor, Mrs. Preinfalk abstaining.

Bills: Bills List was submitted and approved for payment with one additional bill placed on the agenda at the time of the meeting.

Motion to pay bills as presented; DiBernardo, Second: Graham
(6 yes, 2 absent, Preinfalk abstaining)

Appointment of Library Assistant Resolution to appoint Melissa Calabria as Library Assistant (PT) as Bookkeeper at a rate of \$17.00 per hour effective June 19, 2020. Hours to be determined by Interim Library Director

Motion to Appoint: Thompson, seconded by: Mizdol
(6 yes, 2 absent, Preinfalk abstention)

Resolutions:

1- Minutes from May Mtg Motion DiBernardo Second Bucaro

Approval

6 Yea Nay 1 Abstain

2- Resolution for payment of all bills presented: Motion DiBernardo Second Graham

6 Yea Nay 1 Abstain

2- Resolution to appoint Melissa Calabria as Bookkeeper at a rate of \$17.00 per hour effective June 19, 2020. Hours to be determined by Interim Library Director: Motion
_Thompson_____ Second _Mizdol_____

___6___ Yea _____ Nay ___1___ Abstention

Other/Old Business:

None

New Business:

Discussion of cancellation of July meeting due to trustee vacation plans. Agreed to cancel meeting, but to poll the board for payment of monthly bills in absence of the meeting.

Next meeting: August 20, 2020

Meeting adjourned at: 5:36 PM