

January 17, 2019

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:11pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

### **Attendance Roll Call**

Present – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol,  
Preinfalk.

Absent – Thompson

At this point in the meeting Mr. Albro swore in Mrs. Preinfalk for a 5-year term on the Library Board of Trustees, 2019-2023.

### **Minutes**

There was a quick discussion of the posting of the minutes on the Borough website. Ms. Willms will check on the last date posted and get the remaining dates to the Civic Center. She will also double check the dates on the library's website.

A motion was made by Mrs. Preinfalk seconded by Mrs. Dabal to accept the minutes from the October 16, 2018 meeting.

Roll Call: All in favor – So ordered.

### **Public Portion**

There being no one from the public present the Public Portion was open and closed.

### **Budget Report**

Mrs. Centanni questioned the dates on the financial statements. Ms. Willms will check into the dates in question and email finance committee members. Certain updates to the library's budget report could not be made because the information had not yet been received from the Borough. After a short discussion regarding unexpended funds Mrs. Centanni made a motion to accept the budget report, which was seconded by Mrs. Lee.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk.

### **Correspondence**

Ms. Willms presented the *Certification of Agreement* that is sent by BCCLS every year to member libraries. The form ensures that the Library is in compliance with the bylaws of BCCLS and the policies and procedures of the membership. The form is signed by the President of the Library Board and the Library Director, and mailed to the BCCLS office.

A motion was made by Mrs. Mizdol, seconded by Mrs. Centanni to receive and file the correspondence.

Roll Call: All in Favor – So Ordered.

### **New Business**

#### ***Director's Report***

Ms. Willms spoke of making a request to the town for part of its 2019 budget. The operating account is in need of money to continue paying library bills, especially since both the accountant's bill for the audit and the BCCLS bill is due before March, both of which are considerable amounts.

Ms. Willms spoke of the need for a new television for the VFW so the library can begin offering movie nights again. Mrs. Preinfalk informed Board members that she has a TV that she would like to donate to the library for programming. Board members and Ms. Willms were very excited to accept her donation. Ms. Willms was reminded to send Mrs. Preinfalk a letter of thanks for the donation so she may include the donation when preparing her tax return.

Ms. Willms was asked if the problem with the heat had been resolved. DPW members had informed Ms. Willms the system had not been turned over to heat, which was corrected once they used the cherry picker to reach the equipment on the roof. All are hoping that has solved the problem.

There was also discussion regarding the conflict that occurred with the Christmas program. Ms. Willms is working closely with Ms. Dunsheath to avoid any future scheduling conflicts. She was provided with a schedule of PTA programs for the rest of the school year, which will greatly help as Ms. Dunsheath creates her program schedule.

On a motion by Mr. Albro, seconded by Mrs. Dabal, the Director's Report was accepted.

Roll Call: All in favor—so ordered.

### ***Bills***

Ms. Willms was asked about the late fees for the photocopy lease. Due to the library checks getting signed later than usual the fees that had been assessed to the library were fair. However, Ms. Willms would not pay late fees for months still listed on the invoice as outstanding, but had actually been waived by TIAA in cooperation with the staff at United Business Systems.

Ms. Willms was asked to provide Trustees the qualifications of the new bookkeeper, Mrs. Eileen McGuire. She will do so.

On a motion by Mrs. Preinfalk, seconded by Mrs. Dabal, all bills presented will be paid.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk.

### ***Committee Reports***

There were no committee reports for this meeting. However, discussion ensued about the continuing problem with library bills being paid by staff at the Civic Center. The belief exists that the Board should move to self-governance and not rely on the town for payment of its bills. This will be addressed at the February meeting.

### ***2018 and 2019 Salaries***

Mrs. Dabal informed the Board that negotiations with the town were mostly complete and a 2% increase had been agreed to by the Union members.

A motion was made at 5:57pm by Mrs. Dabal seconded by Mrs. Centanni to go into closed session to continue discussion regarding personnel.

A motion was made by Mrs. Lee seconded by Mrs. Bucaro to return to open session at 6pm. Mr. Albro is going to reach out to the town's Personnel Committee.



## **Old Business**

### ***New Library Update***

Mr. Albro had reached out to the library's architect, Mr. Iovino for an update regarding the construction bond for libraries.

Mr. Iovino informed Mr. Albro that April 2019 the applications for funds will be accepted for a 2 month period followed by another 60 day review period. There are 3 criteria considered to have top priority by the State, which are: ADA compliance, interior renovation, and new construction. The hope is that the renderings for the new library building can be firmed up and then the Trustees will be ready for the application process. The Library Board is making a very strong effort not to place any burden on the taxpayers of Wallington in its quest to build a new facility for the town.

## **Other Business**

Mrs. Dabal spoke of a request made by the owners of the new restaurant across from the VFW—Tetra Haus—to use the parking lot for its customers. Board members discussed several concerns, however, the biggest issue was insurance. The town cannot absorb the cost of additional insurance needed to cover use of the parking lot for restaurant patrons.

There being no other issue brought before the Trustees at this time, the meeting moved to adjournment.

## **Adjournment**

The next meeting will be held on **Thursday February 21, 2019 at 5:00pm.**

On a motion by Mrs. Dabal, seconded by Mrs. Centanni the meeting was adjourned at 6:15pm.

Roll call: All in favor—so ordered.