

May 18, 2017

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:00pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

Attendance Roll Call

Present – Bobal, Centanni, Dabal, Mizdol, Preinfalk, Thompson.

Absent – Albro, DiBernardo.

Mrs. Dabal took a few minutes to introduce 2 new Board members: Mrs. Susanne Preinfalk and Mrs. Magda Thompson. Both were warmly welcomed to the Library Board and wished well during their tenure which we all hope will include seeing a new library facility finally come to fruition for the residents of Wallington.

Minutes

On a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the minutes of the April 20, 2017 meeting were accepted as written.

Roll Call: All in favor—so ordered.

Public Portion

Mrs. Wendy Ivanicki was present so a motion was made to open the Public Portion by Mrs. Bobal seconded by Mrs. Centanni.

Mrs. Ivanicki wished all Board members good luck as they proceed towards getting a new library for the town. After Mrs. Ivanicki was finished with her comments a motion was made by Mrs. Mizdol seconded by Mrs. Centanni to close the Public Portion of the meeting.

Roll Call: All in Favor—so ordered.

Budget Report

There being no discussion regarding the monthly financial statements a motion was made by Mrs. Bobal, seconded by Mrs. Centanni to accept the budget report.

Roll Call: Aye – Bobal, Centanni, Dabal, Mizdol, Preinfalk, Thompson.

New Business

Director's Report

Ms. Willms had little to add to her written report. It was at this point in the meeting the new Trustees were brought up to speed regarding the formation of committees that will enable the Board to move more efficiently as they proceed with library business, most importantly, moving on with all that is involved in building a new library facility.

Mrs. Dabal informed the Board of the resignation of Mrs. Maureen Slomienski from the Board. All were sorry to hear of this, but wish Mrs. Slomienski all the best and thanked her for her many years of dedicated service to the library.

Mrs. Preinfalk and Mrs. Thompson took the Oath of Office at this point in the meeting being sworn in by Mrs. Dabal.

A motion was entered by Mrs. Preinfalk seconded by Mrs. Thompson to accept the resignation of Mrs. Slomienski from the Library Board of Trustees.

Mrs. Bobal also took this time to inform Trustees of her resignation from the Library Board. Again, those present expressed their regrets at her leaving, but wished her well and thanked her for her years of service on the Board. A motion to accept Mrs. Bobal's resignation will be addressed at the June meeting since her date of resignation is officially May 19, 2017, one day after this Board meeting.

Discussion of the bylaws was briefly mentioned here as Mrs. Dabal asked Board members to send any comments or suggestions to Mr. Albro. Mrs. Mizdol had already emailed her suggestions to both Ms. Willms and Mr. Albro, and Ms. Willms was asked to forward that email to those Board members who did not receive it. Ms. Willms will also send the sample bylaws to the new Trustees.

At this point in time a brief discussion ensued about the separation of the office of Secretary/Treasurer. A motion was made by Mrs. Mizdol seconded by Mrs. Bobal to create separate offices for Secretary and Treasurer.

Roll Call: All in favor—so ordered.

Photocopy

Ms. Willms had received three quotes for a new photocopy machine since the current copier is at the end of its 5-year lease. She informed the Board that she would like to stay with the vendor that the library is currently doing business with—United Business Systems. There was very little problem with any service calls, and the monthly cost remained static while the cost of individual copies decreased slightly. The Board agreed with Ms. Willms' decision so a motion was made by Mrs. Dabal seconded by Mrs. Bobal to remain with United Business Systems and to have a new photocopy machine for the library installed by the middle of June 2017.

Roll Call: All in Favor—so ordered.

There being no other discussion brought under the Director's Report a motion was made by Mrs. Centanni, seconded by Mrs. Preinfalk, to accept the Director's Report as written.

Roll Call: All in favor—so ordered.

Bills

On a motion by Mrs. Mizdol, seconded by Mrs. Dabal, all bills presented will be paid.

Roll Call: Aye – Bobal, Centanni, Dabal, Mizdol, Preinfalk, Thompson.

Old Business

2017 Salary

Ms. Wilms informed the Board staff was very satisfied with the increase the Board offered them for the year 2017.

A motion was entered by Mrs. Bobal seconded by Mrs. Centanni to go into closed session at 5:57pm. Ms. Willms was excused from the meeting. At 6:05pm Ms. Willms was invited back to the meeting and was told a motion had been made by Mrs. Centanni, and seconded by Mrs. Bobal to return to

open session. Mrs. Dabal informed Ms. Willms the salary increase offer to her for the year 2017 is 2.5%. Ms. Willms expressed her dismay with the offer and was advised by Mrs. Dabal to speak with Mr. Albro regarding the offer, which she will do.

Mrs. Dabal spoke of the feasibility study, which was approved by the Mayor and Council at their last meeting. The study is being done by Neglia Engineering, which began the day of this meeting and hopefully will be completed in 4 weeks.

Other Business

With the resignation of two members from the Library Board; the Board must seek two people who would be willing to become a Library Trustee. There was a short discussion regarding future appointees, but it was a consensus among Board members that all will think on it and come back to next month's meeting with suggestions.

It was also decided that a special meeting should be called to open the RFQ's, and to perhaps also meet prospective Board members and discuss his or her vision for the library.

All Trustees will check their calendars and choose a few dates for the special meeting.

Mrs. Dabal had also spoken with the grant writers who had contracted with the town. It seems the Library will have to pursue its own grant writing company so it will soon be entering the bidding process to acquire a grant writing team for the library.

Adjournment

The next meeting will be held on **Thursday June 15, 2017 at 5:00pm.**

On a motion by Mrs. Mizdol, seconded by Mrs. Bobal the meeting was adjourned at 6:25pm.

Roll call: All in favor—so ordered.

