

March 16, 2017

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:00pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

### **Attendance Roll Call**

Present – Albro, Bobal, Centanni, Dabal, Mizdol, Slomienksi.

Absent – DiBernardo.

### **Minutes**

There being no discussion regarding the February minutes, a motion was made by Mrs. Mizdol, seconded by Mrs. Bobal to accept the minutes for the February 16, 2017 Library Board meeting.

Roll Call: All in favor – So ordered.

### **Public Portion**

There being no one present from the public, the Public Portion was open and closed.

### **Budget Report**

The current bookkeeper finally made it to the library to update the financial statements for the library, but if there should be another episode of the bookkeeper not returning phone calls or messages, he is to be replaced.

A motion was made by Mrs. Dabal, seconded by Mrs. Centanni to accept the budget report for the month of February.

Roll Call: Aye – Albro, Bobal, Centanni, Dabal, Mizdol, Slomienksi.

### **New Business**

#### ***Director's Report***

There was some discussion regarding the modification of the salary guide. Titles can be included that are not being filled by current staff, e.g. **Youth Services Library Assistant.**

Ms. Willms informed the Board she has been in contact with Civil Service personnel regarding training, updating of personnel into the Civil Service database known as **CAMPS**, and who is the appointing authority for the Borough.

There was some discussion regarding the upcoming program on Elder Law. Ms. Willms was asked to make sure the Senior Center is aware of the program. Ms. Willms informed Board that flyers announcing the program had been left on the table at the Civic Center.

On a motion by Mrs. Centanni, seconded by Mrs. Dabal, the Director's Report was accepted as written.

Roll Call: All in favor – So ordered.

### ***Bills***

On a motion by Mrs. Slomienksi, seconded by Mrs. Bobal, all bills presented will be paid.

Roll Call: Aye – Albrow, Bobal, Centanni, Dabal, Mizdol, Slomienksi.

### ***New Library facility update***

At this point in the meeting Mrs. Dabal provided information regarding the AE zone at the VFW property. In order to build a new library on that property the building would have to be seventeen and a half feet above ground level. Another feasibility study would need to be conducted, and Neglia Engineering estimated the cost of the feasibility study to be between \$40,000 to \$50,000.

The question of using the old Jefferson school as the site of a new library was raised. It seems that site would still be a consideration, but more discussion regarding where to have a new library facility will continue.

### **Old Business**

#### ***2017 Salaries***

Mr. Albrow asked Ms. Willms to provide the Trustees with a document addressing staff evaluations. The information she is to provide would be any issues or concerns—positive or negative—with a staff member.

### ***Resolutions***

After examining the resolutions all Board members agreed to make a motion to accept and pass them on to their respective authority:

On a motion by Mrs. Slomieski, seconded by Mrs. Centanni the Board accepts the **Resolution in support of the need for highly effective school library media programs in New Jersey**. This resolution will be sent to the New Jersey Library Association.

Roll Call: Aye – Albrow, Bobal, Centanni, Dabal, Mizdol, Slomieski.

On a motion by Mrs. Mizdol, seconded by Mrs. Bobal **Resolution Number 2016—A Resolution supporting Assembly Bill A222 and Senate Bill S2171 “New Jersey Construction Bond Act” urging the Assembly Appropriations Committee and Senate Committee(s) to approve same for a full [Assembly Vote](#) and full [Senate Vote](#).**

Roll Call: Aye – Albrow, Bobal, Centanni, Dabal, Mizdol, Slomieski.

### ***Board Expansion***

After some discussion, all Board members agreed to a resolution to expand to a 9 member Library Board of Trustees. On a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the number of Trustees for the John F. Kennedy Memorial Library of Wallington will increase to 9. Mrs. Dabal was asked to bring this issue before the regular meeting of the Wallington Mayor and Council.

Roll Call: All in favor – So ordered.

### ***VFW Letter***

Ms. Willms presented the Board with a draft of a letter to Mr. Walter Slomieski regarding minor improvements to the building. It was decided the letter should come from both the Library Board President and Library Director. Ms. Willms will make those changes, and then the letter will be signed by both Mr. Albrow and Ms. Willms and mailed to Mr. Slomieski.

### ***Bylaws***

Ms. Willms is still searching for a sample document of library bylaws.

### **Other Business**

Ms. Willms was reminded about having a recording device for Board meetings. She will make sure a new one will be available for the April Board meeting.

Mrs. Centanni requested a copy of the list of Board meeting dates and time that are sent to the media.

At this point in the meeting a closed session was called for, and a motion was made by Mrs. Slomienksi, seconded by Mrs. Mizdol to go into closed session at 6pm. Ms. Willms was excused from the meeting at that time.

Ms. Willms was called back into the meeting at 6:20pm, at which time Mr. Albro asked if there were anything else to come before the Board. There being no further discussion on any topic the meeting moved to the adjournment.

**Adjournment**

Next Meeting: **Thursday April 20, 2017 at 5:00pm.**

On a motion by Mrs. Dabal, seconded by Mrs. Mizdol, the meeting was adjourned at 6:25pm.

Roll call: All in favor – So ordered.