

June 15, 2017

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:00pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

All rose for the Pledge of Allegiance.

Attendance Roll Call

Present – Albro, Dabal, DiBernardo, Mizdol, Preinfalk, Thompson.

Absent – Centanni

Minutes

A motion was made by Mrs. Mizdol, seconded by Mrs. Dabal to accept the minutes of the May 18, 2017 Board meeting.

Roll Call: All in favor – So ordered.

Public Portion

A motion was made by Mrs. Mizdol seconded by Mrs. Dabal to open the meeting to the public.

Roll Call: All in favor—So ordered.

Barbara Bazza and Joanna Crosby were present. Ms. Bazza presented Ms. Willms with a document she created listing what she feels are needed in a new library facility. Ms. Willms and the rest of the Board thanked her for her input.

There being nothing else to add from those present from the public; a motion was made by Mrs. DiBernardo seconded by Mrs. Preinfalk to close the Public Portion of the meeting.

Roll Call: All in favor – So ordered.

Budget Report

There was no discussion regarding the financial statements for the month so a motion was made by Mrs. DiBernardo, seconded by Mrs. Thompson to accept the budget report.

Roll Call: Aye – Albro, Dabal, DiBernardo, Mizdol, Preinfalk, Thompson.

New Business

Director's Report

Ms. Willms did not have much to add to the Director's Report that had been sent in the packet. She did inquire as to the status of the newer Trustees. Were they to fill the slots vacated by Mrs. Bobal and Mrs. Slomienski, or are their appointments part of the expansion of the Board to 9 members. After a short discussion the consensus was they were appointed before the resignations, so they each will be appointed to a 5-year term, concluding in 2021. The Board will now look to fill the terms vacated by Mrs. Slomineski and Mrs. Bobal.

In that regard, Mr. Albro gave copies to all present of the biography of Mrs. Annkatrin Jensen-Bucaro. All were very impressed with what they read, so Mrs. Jensen-Bucaro will be appointed to fill Mrs. Slomienski's term, which ends December 2018.

Ms. Willms had finally heard from the State regarding the question of fundraising by Board members. After some discussion it was determined that when Board members form the smaller committees, the fundraising committee will focus on establishing a viable Friends of the Library group.

Mrs. Albro continued the meeting instead of going into closed session to review the RFQ's to accommodate the individuals from the public still present at the meeting.

There being no further discussion under the Director's Report a motion was made by Mrs. Mizdol seconded by Mrs. Thompson to accept the Director's Report as written.

Roll Call: All in favor – So ordered.

The New Business minutes for the RFQ's will continue here, although the actual discussion was held to the end of the meeting.

Requests for Qualifications (Discussed during executive session)

Mr. Albro created a spreadsheet with information on each company that had submitted an RFQ. He then asked Mrs. Thompson to give her opinion regarding the architect firms to the other Board members, which she did, and as she was speaking the other Trustees soon came to realize that most everyone had chosen the same firms as their top 3 choices. This made the process of choosing so much easier since there was a consensus. The top 3 firms that were chosen are: Arcari and Iovino Architects, PC of Little Ferry, FVHD Architects Planners, PC of Trenton, and finally RSC Architects of Hackensack.

Then there was a discussion regarding the type of questions to ask each company. Finally, Mr. Albro suggested to the Board members that he and Mrs. Dabal could meet with each of the firms and bring their findings back to the next meeting. Everyone was in agreement that this would expedite the process of choosing an architectural firm to design a new library facility.

Before the conclusion of the discussion it was emphasized once again how important it will be to get input from the community, which everyone agreed is absolutely necessary for this project to move forward. Mrs. Mizdol stated that as the meetings progressed, hopefully more people will be in attendance, and Library Board meetings may have to be moved to the VFW/Library Annex. Everyone agreed with her.

There being no further discussion on any matter brought before the Board, members moved to adjourn the meeting.

Bills

There was a brief discussion about the museum passes, and Ms. Willms hope that they will become available for summer use. Then a motion was made by Mrs. Preinfalk, seconded by Mrs. Dabal to pay all bills presented.

Roll Call: Aye – Albro, Dabal, DiBernardo, Mizdol, Preinfalk, Thompson.

Old Business

Bylaws

Mr. Albro asked Board members to email him with any suggestions or changes to the sample bylaws. These changes will then be made and the edited document sent to all Board members.

There was discussion regarding the next Board meeting, and whether one should be scheduled in July. Ms. Willms was asked how long she will be

out from surgery, and while she was unable to give a specific amount of time, she is hopeful she will be mobile enough after 3-4 weeks to come to the library and work shortened hours. Everyone felt they did not want to delay any progress to the timeline for a new library so it was decided the Board will schedule to meet in July and August and see what happens. The date for July will be Thursday the 20th, and then August 17, 2017 at 5pm.

Other Business

Mr. Albro spoke about the grant writer the town has under contract, and it was determined that the library is not included in the contract. Mrs. Dabal will speak with the Borough attorney regarding RFQ's for a different grant writer for the library.

It was at this point in the meeting the Board President asked to go into executive session to discuss the RFQ's. The public was excused, and a motion was made by Mrs. Dabal, seconded by Mrs. Mizdol to move to closed session.

Roll Call: All in favor—So ordered.

Because the proposals are New Business, the minutes for this discussion have been moved to New Business.

Adjournment

A motion was made by Mrs. Dabal seconded by Mrs. DiBernardo to adjourn the meeting at 6:10pm.

Roll Call: All in favor—So ordered.