

October 16, 2018

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:09pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law. All stood for the Pledge of Allegiance.

### **Attendance Roll Call**

Present – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

Ms. Willms was not present for this meeting.

### **Minutes**

On a motion by Mrs. Dabal, seconded by Mrs. Thompson the minutes of the September 20, 2018 meeting were accepted as written.

Roll Call: All in favor – So ordered.

### **Public Portion**

There being no one from the public present, this portion of the meeting was open and closed.

### **Budget Report**

A motion was made by Mrs. Mizdol, seconded by Mrs. Bucaro to accept the budget report.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

### **New Business**

#### ***Director's Report***

There was discussion regarding Mr. Melfi needing space for him to work. The VFW building was suggested, although there are concerns about the integrity of the building, e.g. ceiling tiles falling, roof leaking, etc.

Roll Call: All in favor – So ordered.

#### ***Bills***

Trustees are concerned the website is not getting updated in a timely manner.

Discussion ensued over the ongoing concern for the need for the Board Treasurer to be bonded so the financial needs of the library can be addressed and handled legally.

There being no other questions or discussion a motion was made by Mrs. DiBernardo seconded by Mrs. Preinfalk to pay all bills presented.

Roll Call: Aye – Albro, Bucaro, Centanni, Dabal, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

### ***Committee Reports***

**Finance** – Committee members discussed the invoices from Neglia Engineering regarding the feasibility study. Trustees agreed they should be the entity that determines where the money should come from when paying library bills. Mrs. Dabal will speak with the CFO about the Board's concerns.

There was a suggestion that money for legal fees should be set aside. This was met with approval by all at the table.

**Facilities** – Mrs. Thompson and committee members would like to meet with Agnes and Judith. Mrs. Dabal will try to arrange a meeting between Agnes, Judith, and the Facilities Committee members.

Ms. Willms will be asked for the liability certificate for the copier insurance.

**Programming** – Mrs. Preinfalk asked about a Friends of the Library group. Mrs. Dabal suggested that perhaps the best way to proceed initially is to set up a separate account for monies raised from various fundraising events. Incorporation will take some time, and there is some urgency to create a place where fundraising money can be deposited.

There was a short discussion regarding the cocktail party, and if possible to schedule it for December.

### ***Savings/CD***

Board members would like to negotiate with Kearny Bank and Spencer Savings, but first it is important to have the legal names on these documents.

### **Old Business**

#### ***New Library Update***

Mr. Albro wrote up and presented to the Board the resolutions needed to reallocate funds from one line item to another especially when making payments to the architect.

Mr. Albro once again spoke of the salaries for library staff. His hope is to negotiate for both this current year, and for 2019 also.

### **Other Business**

Mrs. Dabal spoke of the open space rules and said the basketball courts must be kept, but they can be moved elsewhere in the town.

Mrs. Thompson informed the Board that information about the library had been placed in “PLUS.” The information included a request for book donations, and all the programs and activities held at the library. She is going to ask one of the writers from PLUS to visit the library and write an article about all the library offers through its collection and events.

Mrs. Dabal will speak with Judith about the utility bills (PSE&G) being split 50/50 with the DPW.

There being no other business to come before the Library Board the meeting moved to adjournment.

### **Adjournment**

The next meeting will be held on **Thursday November 15, 2018 at 5:00pm.**

On a motion by Mrs. Centanni, seconded by Mrs. Preinfalk, the meeting was adjourned at 6:50pm.

Roll Call: All in favor – So ordered.