

May 17, 2018

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 5:02pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law. All stood for the Pledge of Allegiance.

**Attendance Roll Call**

Present – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol, Preinfalk  
Thompson

Absent – Dabal.

**Minutes**

A couple of mistakes were noted with the minutes from the April meeting. Ms. Willms will make the corrections, and forward corrections to Board members. Therefore, on a motion by Mrs. Mizdol, seconded by Mrs. Centanni, the minutes of the April 19, 2018 meeting were accepted with changes.

Roll Call: All in favor—so ordered.

**Public Portion**

There being no one from the Public present this portion of the meeting was open and closed.

**Budget Report**

Ms. Willms had nothing new to add to the financial statements, so a motion was made by Mrs. Mizdol, seconded by Mrs. Centanni to accept the budget report.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

## New Business

### *Director's Report*

Ms. Willms had little to add to her written report other than that the television that is being used for movie nights is not working properly. There was some discussion that perhaps an overhead projector is needed, but Ms. Willms stated it is her opinion that a new TV is all that is needed for now. Board members asked Ms. Willms to look into the cost and set-up for a new television for the VFW.

A motion was made by Mrs. Mizdol seconded by Mrs. Centanni to accept the Director's Report

Roll Call: All in favor—so ordered.

### *Bills*

Mr. Albro spoke once again regarding his concern about staff reimbursement for program supplies. Ms. Willms had spoken with the accountant regarding this concern, but she will contact the representative from Garbarini--the library's accounting firm—to get this issue finally nailed down.

On a motion by Mrs. Mizdol, seconded by Mrs. DiBernardo, all bills presented will be paid.

Roll Call: Aye – Albro, Bucaro, Centanni, DiBernardo, Lee, Mizdol, Preinfalk, Thompson.

### *Committee Reports*

**Programming** – There was discussion about the Summer Art program. Mrs. Lee handed everyone a flyer regarding the program as well as a handout describing the programs—one for teens/tweens, and one for the younger group.

Mrs. Lee spoke about a coffee store in Hasbrouck Heights willing to do a coffee tasting program. A program that would perhaps be done in the fall. She also spoke of a friend who is a cosmetologist and would be willing to host a program on the best type of makeup to use, general skin care, and perhaps a program on Halloween makeup.

Mrs. Preinfalk spoke of the model airplane display/program held at the Leonia Public Library. She has access to many model airplanes and would be happy to see something similar at the JFK Library.

**Finance** – Mrs. Centanni and Mrs. Mizdol noted that the town is behind in paying the utility bill. The last time PSE&G was paid was back in February. There is concern that a shut-off notice will be sent to the Borough. However, it usually takes more than one notice to turn off a utility and the feeling is the bill will be paid before that happens.

On a positive note it appears they are putting actual invoice numbers on a line item instead of “various accounts.”

A suggestion was made to invite the new CFO and Borough Administrator to a public meeting.

### **Old Business**

#### ***2018 Salary***

Once again Mr. Albro voiced his dismay with how slowly town negotiations are moving. He feels very strongly staff should not have to wait this long for their salary increase. Mr. Albro is considering writing a letter to the Mayor and Council and will speak with Mrs. Dabal on the best way to proceed.

#### ***New Library Update***

Mr. Albro reached out to Mr. Anthony Iovino who told him the funds for the library construction bond will be available Spring 2019. Guidelines for proposals will be available in the fall of 2018 and Mr. Albro believes Mr. Iovino will have a draft ready and set to be submitted when the time comes.

### **Other Business**

#### ***Library Libations***

Mrs. Centanni questioned when the library cocktail party will be held and the budget for same. Everyone decided to pick a date at this meeting, and all took out their date books and calendars to check their schedules. Saturday October 20, 2018 was the date chosen for the cocktail party. Members of the programming and fundraising committees will begin discussing plans for the party.

Mr. Albro spoke regarding how the packet for the monthly Board meetings are being sent to Trustees. He said he does not need a hard copy to be mailed to him and asked how the rest of the Board members felt. All agreed that emailing the documents is all that is necessary. Ms. Willms will happily comply.

There being no further business to be brought before the Board, the meeting was moved to adjournment.

**Adjournment**

The next meeting will be held on **Thursday June 21, 2018 at 5:00pm.**

On a motion by Mrs. Centanni, seconded by Mrs. Mizdol the meeting was adjourned at 5:56pm.

Roll call: All in favor—so ordered.