

February 18, 2016

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:33pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

Attendance Roll Call

Present – Albro, Bobal, DiBernardo, Mizdol, Shaw, Slomienksi.

At this point in the meeting at 4:35pm Mrs. Shaw requested to go into closed session to discuss library issues.

Ms. Willms was asked to return to the meeting at 4:55pm.

Minutes

On a motion by Mrs. Slomienksi, seconded by Mrs. Bobal, the minutes of the January 21, 2016 meeting were accepted as written.

Roll Call: All in favor—so ordered.

Public Portion

There being no one present from the public, the Public Portion was open and closed.

Budget Report

A question was raised by Mrs. Mizdol regarding the over budget numbers in the salary line. Ms. Willms told the Board the bookkeeper had noticed the numbers and she spoke with the individual at the Civic Center and is waiting for clarification. With exception on this issue, a motion was made by Mr. Albro, seconded by Mrs. DiBernardo to accept the budget report.

Roll Call: Aye – Albro, Bobal, DiBernardo, Mizdol, Shaw, Slomienksi.

New Business

Evacuation Policy

After making the change in wording as noted by Mrs. Mizdol in Section **b.** under **Fire Alarm** from "...**safe distance** from the building" to "...**a designated area** from the building." A motion was made by Mrs. Shaw seconded by Mr. Albro to accept the evacuation policy.

Roll Call: All in Favor – So ordered

Director's Report

Mrs. Mizdol commented the usage for January was respectable for a winter month, and all agreed. As always, we hope the trend continues for the following months.

On a motion by Mrs. Mizdol, seconded by Mrs. Slomienski the Director's Report was accepted as written.

Roll Call: All in favor—so ordered.

Bills

On a motion by Mrs. Bobal, seconded by Mrs. DiBernardo, all bills presented will be paid.

Roll Call: Aye – Albro, Bobal, DiBernardo, Mizdol, Shaw, Slomienski.

Old Business

There was a short discussion regarding programs and publicity. Mrs. Mizdol and Mr. Albro spoke of the evaluations and asked Ms. Willms to pass along to staff that they appreciate the candor, and time spent on filling out the evaluations. Ms. Willms will do so.

Other Business

There was no other business brought before the Board at this time, so the meeting moved to the adjournment.

Adjournment

The next meeting will be held on **Tuesday March 22, 2016 at 4:30pm.** This date and time was determined the week after the meeting once all Board members were polled as to availability.

On a motion by Mr. Albro, seconded by Mrs. Mizdol the meeting was adjourned at 5:30pm.

Roll call: All in favor—so ordered..

