

November 19, 2015

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:31pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

**Attendance Roll Call**

Present – Albro, Bobal, DiBernardo, Mizdol, Slomienksi.

Absent – Shaw, Tomko.

**Minutes**

On a motion by Mr. Albro, seconded by Mrs. Bobal the minutes of the October 15, 2015 meeting were accepted as written.

Roll Call: All in Favor – So Ordered.

**Public Portion**

There being no one from the public present, this portion of the meeting was open and closed.

**Budget Report**

There being no discussion regarding the monthly budget report, a motion was made by Mrs. Slomienksi, seconded by Mrs. DiBernardo to accept the financial statements.

Roll Call: Aye – Albro, Bobal, DiBernardo, Mizdol, Slomienksi.

**New Business**

***Director's Report***

Ms. Willms spoke of the success of the surprise fire drill when a number of firemen came on the fire truck. We will continue to rehearse the fire drill throughout the year.

Ms. Willms informed the Board that staff has had many discussions regarding Code Gray, but has been unsuccessful speaking with the Chief to

get his advice. The suggestion was made to perhaps speak with the second in command. Ms. Willms will pursue this alternate course of action.

Mrs. Slomieski noted the front light that lit the pathway had been fixed. Ms. Willms told the Board the DPW was quite prompt in fixing the light, and all were pleased about that.

There being no further discussion under Director's Report, a motion was made by Mrs. Mizdol, seconded by Mrs. Bobal to accept the Director's Report as written.

Roll Call: All in Favor – So Ordered.

### ***Bills***

Ms. Willms spoke of the 2 large bills for the month: the BCCLS bill, and Polish language material. Being a member of BCCLS enhances our ability to serve our community tremendously, and adding new Polish books to the collection really adds to the circulation of our Polish language material. Both expenses are well worth the cost.

On a motion by Mr. Albro, seconded by Mrs. Slomieski, all bills presented will be paid.

Roll Call: Aye – Albro, Bobal, DiBernardo, Mizdol, Slomieski.

### **Old Business**

#### ***2015 Salaries***

Mr. Albro asked if the salary increase was satisfactory with staff, and Ms. Willms stated that it had been accepted by all staff. The notification of the increase will be sent to the appropriate staff member at the Civic Center for implementation.

The emergency evacuation map was discussed and comment was made how nice a job Ms. Sorotowicz did creating the map. Mr. Albro spoke of placement in different parts of the building, and the map will soon be placed in those areas.

### ***Website***

There was discussion regarding the website and including the library's website when the town updates their site. There was consensus that it would be best for the library and staff to keep it in-house only, since staff would

prefer being able to update the website on their own instead of having to submit updates to whoever might be handling it for the town.

### **Other Business**

Once again there was discussion regarding library programs, and offering something that would appeal to the community yet be relatively simple to oversee. A coloring night, jigsaw puzzle program, and a movie time for both adults and teens were discussed.

Ms. Willms was reminded how important it is to take pictures of whatever event is happening at the library. The pictures should then be submitted to the local paper for publication.

There was discussion about the problem with the fumes rising from the DPW—it is that time of year again. Ms. Willms should go ahead and file the documents with the State regarding the ongoing problem.

### **Adjournment**

The decision was made not to meet in December. The next meeting will be held on Thursday January 21, 2016 at 4:30pm.

On a motion by Mrs. Slomienski, seconded by Mrs. Bobal the meeting was adjourned at 5:25pm.

Roll call: All In Favor—So Ordered.