

September 15, 2016

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:34pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

Attendance Roll Call

Present – Albro, DiBernardo, Shaw, Slomienski.

Absent – Bobal, Mizdol, Tomko.

Minutes

On a motion by Mrs. Slomienski, seconded by Mrs. Shaw the minutes of the August 11, 2016 meeting were accepted as written.

Roll Call: All in Favor – So Ordered.

Public Portion

There being no one from the public present, this portion of the meeting was open and closed.

Budget Report

Ms. Willms informed the Board the audit for 2015 was almost complete and explained the \$23,000.00 difference Mrs. Mizdol had questioned earlier in the year. There were actually multiple reasons for the error including the line item for a page's salary had not been removed, an overage in the salary line for director, and transposed numbers when making an entry into Quick Books. The accountant assured Ms. Willms that no egregious errors existed within the library's financial reports.

A motion was made by Mrs. DiBernardo, seconded by Mrs. Slomienski to accept the budget report.

Roll Call: Aye – Albro, DiBernardo, Shaw, Slomienski.

At this point in the meeting Mrs. Shaw called for closed session at 4:38pm. Ms. Willms was invited back to the meeting at 4:59pm for open session.

New Business

Director's Report

Ms. Willms was asked if any pictures were taken during any of the summer activities. Ms. Willms said she would check into this, and if pictures were taken, they will be posted to the library's website and on Facebook.

Ms. Willms spoke of the grant opportunity for a mobile makerspace to be shared between the public library and the school libraries. Ms. Willms is working on this with Ms. Gandhi from the school, but will also reach out to the grant writers currently under contract with the town.

There was also a quick discussion regarding back to school nights, and the presence of library staff at these two nights.

There being no further discussion a motion was made by Mr. Albro, seconded by Mrs. DiBernardo to accept the Director's report.

Roll Call: All in Favor – So Ordered.

Bills

Ms. Willms asked the Board to approve an invoice received from Canon just that day so as not to get behind on the payments to this vendor. So with that being the only change to the bills presented, a motion was made by Mr. Albro, seconded by Mrs. Shaw to pay all bills including the Canon invoice that had arrived earlier in the day.

Roll Call: Aye – Albro, DiBernardo, Shaw, Slomienksi.

Old Business

2015 Salaries

Mrs. Shaw tabled the discussion regarding 2016 salaries because she would like to have Mayor Tomko and most of the Trustees in attendance.

Other Business

There was a brief discussion about the VFW and the library's presence there.

Discussion then ensued about painting of the interior of the library. Trustees feel it is important that the ceiling tiles that need replacement should be completed first because all feel there is a lot of debris on top of the panels that may cause damage if their removal and replacement is not handled properly. Ms. Willms is to speak with Mr. Baginski and DPW staff about this matter.

Adjournment

The next meeting will be held on **Thursday October 20, 2016 at 4:30pm.**

On a motion by Mrs. Slomienksi, seconded by Mrs. Shaw, the meeting was adjourned at 5:10pm.

Roll Call: All in Favor – So Ordered.