

October 20, 2016

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:35pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

### **Attendance Roll Call**

Present – Albro, Bobal, Mizdol, Shaw, Slomienksi.

Absent – DiBernardo, Tomko.

### **Minutes**

On a motion by Mr. Albro, seconded by Mrs. Bobal the minutes of the September 15, 2016 meeting were accepted as written.

Roll Call: All in Favor – So Ordered.

### **Public Portion**

There being no one from the public present, this portion of the meeting was open and closed.

### **Budget Report**

Ms. Willms informed the Board a current statement of the budget was not available due to the bookkeeper's illness. As soon as the financial statements are ready Ms. Willms will get them to all Board members.

### **New Business**

#### ***Director's Report***

Ms. Willms was reminded to make sure to take pictures at all library programs that can then be placed on the website and Facebook.

There was a discussion regarding Bruno and Associates, the company that had been contracted by the Borough to pursue grants that would be beneficial for the town. Ms. Willms had been informed by Mr. Bruno that the library was a separate entity from the Borough and would not be able to assist the library in pursuit of a grant.

Mrs. Shaw made a comment regarding passes for museums in the area. Ms. Willms had some information to share, but was told by Mrs. Shaw that she would meet with Ms. Willms at a separate time to discuss the information collected.

There being no further discussion regarding the Director's Report a motion was made by Mrs. Slomieski, seconded by Mr. Albro to accept the Director's report.

All in Favor – So Ordered.

### ***Bills***

On a motion by Mr. Albro, seconded by Mrs. Slomieski, all bills presented will be paid.

Roll Call: Aye – Albro, Bobal, Mizdol, Shaw, Slomieski.

At this point in the meeting Mrs. Shaw called for closed session, so a motion was made by Mr. Albro, seconded by Mrs. Bobal to go into closed session at 4:53pm.

Ms. Willms was called back to the meeting at 5:15pm after a motion was made by Mrs. Mizdol seconded by Mrs. Slomieski to return to open session.

### **Old Business**

#### ***2016 Salaries***

Ms. Willms was informed the raise for Library staff would be 2%, for the year, which was not the same as other town workers. Ms. Willms expressed her dismay at her staff being devalued, and informed the Board that staff members would be present at next month's meeting.

### **Other Business**

There was some discussion regarding the library budgeting for costs of workshops and seminars staff may attend. Ms. Willms informed the Board staff always paid their own way, and also was never reimbursed for mileage. Mr. Albro stated he believed reimbursement for attendance at these meetings should be included in the library's budget.

There was a short discussion regarding use of the Library Annex/VFW by other organizations. Ms. Willms was asked to contact the appropriate individual to determine this.

Mrs. Mizdol questioned whatever became of a recording machine or individual to take the minutes of the Board meeting. Ms. Willms informed the Board the device had broken and was in the process of getting a new one.

**Adjournment**

The next meeting will be held on **Thursday November 17, 2016 at 4:30pm.**

On a motion by Mrs. Bobal, seconded by Mr. Albro, the meeting was adjourned at 5:47pm.

Roll call: All in Favor – So Ordered.