

August 11, 2016

The Regular meeting of the Board of Trustees of the John F. Kennedy Memorial Library was called to order at 4:32pm.

Ms. Willms informed the Board that adequate notice of this meeting was forwarded to the newspapers and the Borough Clerk's office in compliance with the Open Meetings Law.

### **Attendance Roll Call**

Present – Bobal, Mizdol, Shaw, Slomienksi.

Absent – Albro, DiBernardo, Tomko.

### **Minutes**

On a motion by Mrs. Slomienksi, seconded by Mrs. Bobal, the minutes of the June 16, 2016 meeting were accepted as written.

Roll Call: All in favor—so ordered.

### **Public Portion**

There being no one present from the public, the Public Portion was open and closed.

### **Budget Report**

Once again, due to an issue with the Quick Books program not enough information was on the financial statements for Board members to vote.

Ms. Willms hopes to have all the problems solved by the September Board meeting.

### **New Business**

#### ***Director's Report***

There was discussion about the library programs and the summer reading events and activities. Ms. Willms will continue to provide summer reading program statistics as has been done every year.

Board members would like staff to discuss fall activities and programs that would be provided for all age groups.

On a motion by Mrs. Mizdol, seconded by Mrs. Slomienski the Director's Report was accepted as written.

Roll Call: All in favor—so ordered.

### ***Bills***

On a motion by Mrs. Bobal, seconded by Mrs. Slomienski, all bills presented will be paid.

Roll Call: Aye – Bobal, Mizdol, Shaw, Slomienski.

### ***Bank of America***

This account is being dissolved by the bank, and Trustees had to decide which account to deposit the check. The decision was made to put it into the Wawel capital account, which had recently been converted into a statement savings account.

A motion was made by Mrs. Mizdol, seconded by Mrs. Slomienski to deposit the money into the Wawel savings account.

Roll Call: Aye – Bobal, Mizdol, Shaw, Slomienski.

### **Old Business**

#### ***2016 Salaries***

Staff was looking for clarification of the increase given to library employees. The white collar employees in town were given a 2% raise January to June 2016, and then an additional 2% July to August 2016. The decision was tabled until Mayor Tomko is present at a meeting.

Mrs. Shaw spoke of the visit she and Ms. Willms made to the VFW regarding cleaning and sprucing up of the main floor. There was discussion about replacing the vertical blinds and the purchase of a utility cabinet which would be placed in the rest room. There is still some resistance to spending library money on a place that does not belong to the library. In addition, the roof is leaking into the building through the kitchen. Ms. Willms noted this and brought it to the attention of the DPW employees who were going to look into the situation.

### **Other Business**

Ms. Willms revisited the topic of painting the main library. The library has experienced several heavy downpours, and there has been no additional

leakage into the building. However, before painting can be done, there are ceiling tiles that need to be replaced. All feel there will be a lot of debris that will come falling into the library, therefore ceiling tile replacement must be done before any painting. There was also some discussion as to what can be done with the floors, but as with painting, the feeling is no other improvement can be done until the ceiling tiles are replaced.

### **Adjournment**

The next meeting will be held on **Thursday September 15, 2016 at 4:30pm.**

On a motion by Mrs. Mizdol, seconded by Mrs. Slomieski the meeting was adjourned at 5:40pm.

Roll call: All in favor—so ordered.

Addendum:

Mrs. Shaw met with Ms. Willms Thursday September 8, 2016 and discussed action items from the action items table. Ms. Willms addressed most of these items in the Director's Report for the September meeting.