

JFK Memorial Library Board of Trustees

Meeting Agenda

Tuesday - October 17, 2023 at 5:30pm

Held at 92 Hathaway St, Wallington NJ 07057

- 1. Call to Order**
 - a. Roll Call
- 2. Approval of September 19, 2023 Meeting Minutes**
- 3. Public Portion**
- 4. Budget Report**
 - a. Approval of Bills for Payment
 - b. 2022 Audit - Final Report distributed to the Board
- 5. Correspondence**
- 6. Committee Updates**
 - a. Reorganization of Committees
- 7. Director's Report**
- 8. Executive Session:**
 - a. Senior Library Assistant/Head of Circulation Position
- 9. New Business**
 - a. Resolution: To hire a new Senior Library Assistant/Head of Circulation to start November 1, 2023.
 - b. Review of The Library's Personnel Manual draft
 - c. New Library Logo
 - i. Resolution: Adopt a logo for the new library to be used on all marketing, promotional material, and signage for the library.
 - d. 2024 Library Board Meeting Schedule
- 10. Old Business**
 - a. New Library updates
- 11. Other**
- 12. Adjournment**
 - a. Next Meeting: November 21, 2023 at 5:30PM

***Please call the Library at 973-471-1692 if you are unable to attend the meeting.**