

Family Member Locator Plan

PREPAREDNESS



Advance preparations can help you check on your family more quickly during an emergency. If a disaster strikes without warning during your normal, busy, day how would you locate them?

Do something now to prepare:

- ☞ Make a list of the most logical places to look for each family member: work, school, friends etc. . .
- ☞ Consider all times of the day.
- ☞ Don't forget mobile phone and pager numbers.
- ☞ Add a few friends, co-workers or neighbors just in case.
- ☞ Collect the phone numbers and organize them in a way that makes sense to you.
- ☞ Adapt the chart on the reverse of this flyer to help you organize your family's contact numbers.

Out-of-State Contact

- Add an out-of-state contact (family or friend) as your contact if local telephone lines are down.
- Instruct all family members to call the out-of-state number and check in if they can't get through on a local telephone line.

Your list is made, now what . . .

- ☞ Make plenty of copies.
- ☞ Share copies with family members both in and outside your household.
- ☞ Keep a copy everywhere you may need it: home (near the phone), in your car, at work etc. . .
- ☞ Share the information with babysitters or other visitors to your home who may need to know.
- ☞ Discuss your plan with your family. Make sure they understand it and how to use it.
- ☞ Update the numbers when appropriate.
 - Check the numbers at least bi-annually, when you change your clocks for instance.

Establish Physical Meeting Places

Telephones are not the only way to ensure loved ones safety. Pick and discuss two places your family can meet in the event of an emergency:

- ✓ One place outside your home to meet in the event there is a fire in the home
- ✓ One place outside your neighborhood to meet in case you can not return to your home (in the event of an emergency).

Name

Parents
Name:
Address:
Phone:

Home
Address:
Phone:

Spouse's Work Place
Name:
Address:
Phone:

Spouse's Parents
Name:
Address:
Phone:

Neighbor #1
Name:
Address:
Phone:

Child #1
Name:
School/work:
Phone:

Sibling #1
Name:
Address:
Phone:

Neighbor #2
Name:
Address:
Phone:

Child #2
Name:
School/work:
Phone:

Sibling #2
Name:
Address:
Phone:

Neighbor #3
Name:
Address:
Phone:

Child #3
Name:
School/work:
Phone:

Spouse's Sibling
Name:
Address:
Phone:

Out of State Contact
Name:
Address:
Phone:

Child #4
Name:
School/work:
Phone:

